
Denali Training Fund



Grant Application Packet



Amount of Request

\$25,000

Timeline

Open Application Cycle

Submit Applications to:

Alaska Workforce Investment Office
Employment Security Division
Department of Labor and Workforce Development
State of Alaska
3301 Eagle Street, Suite 106
Anchorage, AK 99503-4188

Inquiries or Questions to:

Gerry McDonagh @ 269-4551
Email gerry_mcdonagh@labor.state.ak.us

INTRODUCTION

The Denali Commission has established a Denali Training Fund to increase the skills of local residents to construct, maintain and operate “Denali Infrastructure” and “Other Public Infrastructure” projects. This will ensure local residents employment for construction, maintenance and operation of public facilities while also protecting the state and federal investment in public facilities in Alaska. Two types of grant projects may be funded under the Denali Training Fund.

- ◆ **Denali Project Specific Training** - General training needs for Construction, Operation and Maintenance of Denali Projects fit into three categories: Occupational/Environmental, Health & Safety; Equipment or Material Handling; and Specific Skill Certifications. Funds are available for: Specific construction training for local residents to be employed on Denali Construction projects; operations and maintenance training for local residents to operate and maintain Denali projects; and supplement job training activities supported by other agencies to fill gaps in service, such as transportation, licenses, and developmental education.
- ◆ **Other Public Infrastructure/Community Builders** - This grant type would include: Specific construction training for local residents to be employed on public infrastructure projects; operations and maintenance training to maintain public infrastructure; or other gaps in funding from state or federal agencies that inhibit successful employment for local residents to construct public infrastructure projects and continue to operate and maintain such projects. Potential projects under this category would include, but are not limited to: Water and sewer training “gaps”; utility management training; leadership and capacity building training; or local resident training for construction, operations and maintenance.

APPLICATION INFORMATION

- ✓ **Eligible Entities:** Any non-profit or for-profit organization, business, or government agency with the capacity to provide or facilitate the training described in this application that will benefit communities of less than 1,000 in population.
 - ✓ **Funding:** Grant request will typically be **\$25,000** or less. Amount greater than \$25,000 may be requested, but may not be funded unless the application is of exceptional merit and at the concurrence of the Denali Commission Training Sub-Committee. A maximum of **5%** will be allowed for administration or indirect costs to administrator the project.
 - ✓ **Selection Process/Awards:** Applications will be evaluated according to the following evaluation criteria within one week of receipt of applications and awards will be made within two weeks of receipt of applications.
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- ✓ **Appeals:** Appeals must be made in writing to the Department within ten days after the receipt of notice. The Department will respond within thirty days and the decision will be final and conclusive.
 - ✓ **Agreements:** The Department will negotiate appropriate terms and conditions of the awards with successful applicants as soon as possible after the awards are approved.
 - ✓ **Prior Costs:** Costs incurred by the applicant prior to execution of the agreement are the sole responsibility of the applicant. These costs may include the application preparation and submission.
 - ✓ **Insurance:** Successful applicants must secure satisfactory insurance coverage as required by the Department of Administration, Division of Risk Management. Failure to provide evidence of adequate coverage is a material breach and grounds for termination of the agreement. Details on required coverage are available on request.
 - ✓ **Eligible Participants:** Eligible participants will be eighteen years or older and must be residents of a rural Alaska community or region involved in a Denali Commission Infrastructure project or eligible Other Public Infrastructure/Community Builders project. For the purpose of the Denali Training Fund, a resident is defined as an individual with a permanent address in a rural/remote Alaska community who intends to maintain their residence in the community.
 - ✓ **Participant Reporting:** On a quarterly basis, the applicant will submit to the Department a list of participants in training. The list will include the participant's name, social security number, address, and training received and employment status.
 - ✓ **Resolutions:** Every City/Borough/Non-Profit applicant for Denali Training Fund must submit a resolution, motion, or similar action granting authority to participate in the program. The resolution also establishes signatory authority to an appropriate official to conduct normal and usual business regarding the project. Tribal applicants must submit a resolution which includes a Waiver of Sovereign Immunity from legal prosecution by the State for claims which may arise from the utilization of the grant.
 - ✓ **Community Support:** All projects must demonstrate community support and consensus. This may be established by letters of support, assurances from local governments or contractors and/or subcontractors involved in Denali Commission projects.
 - ✓ **Unions:** If Labor Unions are involved in the project, Collective Bargaining Agreements must be addressed and assurances of job placement after training must be obtained.
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EVALUATION CRITERIA - Category/Points:

➤ **Project Description, Design and Results - 50 Points**

Complete, clear and adequate description of the overall proposed project. Description of the activities that will be undertaken and accomplished. Feasibility and durability of the project. Direct relationship to a Denali Commission infrastructure project, or to another state or federal infrastructure construction project. Direct contribution to the operation and maintenance of a rural infrastructure facility. Demonstration of community support and consensus.

Recruitment and screening methodology, delivery plan for proposed services, curriculum, and intended results. Thoroughness and appropriateness of proposed training and related activities. Documentation or evidence that the training will result in jobs, new skill levels, or attainment of special certifications or credentials, resulting in employment, increased earnings, or job retention for rural residents.

- **Recruitment/Selection** - Description of the recruitment and screening plan for rural residents. How the rural residents will receive priority. Appropriateness of training given individual education and employment histories. How applicant's "training readiness" will be assessed. How the best or most likely to benefit applicants are selected for training.
- **Training Delivery** – The number of rural residents that will be trained. Descriptions of training methods: Approximate duration of training; skills, knowledge, certifications to be attained, and curriculum outlines; affiliated with a national organization for license or certification. Other services that will be provided to participants. If applicable, has labor organization been involved in the design and written concurrence or endorsement been obtained?
- **Job Creation/Retention** – The number of jobs that will be created as a result of the training. The specific jobs that will be created. If jobs are seasonal or year round, fulltime or part time. The expected hourly wage and employee benefits. The increase in wages in 6 months following training. Number of achievement of new skills and certifications.

➤ **Budget and Budget Narrative- 25 Points**

Reasonableness of proposed costs relative to services provided. Allowability of costs and expenses. Explanation provided of how costs were derived. Requested amount not exceeding \$25,000. Other funds or in-kind included as match. *Note:* There is no matching requirement for the Denali Training Funds. However, applicants that show

a local commitment or other funding sources will be more favorably assessed. Cost per participant vs. number of participants.

➤ **Organization Qualifications - 25 Points**

Training experience in specific construction training for rural residents. Staff knowledgeable concerning relevant industry standards, certifications, or areas of specific needs including local needs. Familiar with specific construction training for local residents to be employed on Denali Commission and other Public Infrastructure projects. Satisfactory financial management and administrative capacity. Success with prior training projects. Performance measures addressed.

- *Performance Measures should primarily be quantifiable outcomes. Possible measures include: Percent of trainees employed one year after the training; average wage of trainees one year after the training; percent of trainees employed one year after training that are in work related to the training; percent of trainees satisfied with the training they received; or, percent of employers satisfied with the quality of work of former trainees. Describe how the performance measures will be obtained, by whom and when.*

Organization _____
Mailing Address _____

Contract Person/Title _____
Telephone/Fax Numbers _____
E-mail Address _____
Business License/IRS I.D. # _____

✓ **Type of Business/Organization**

_____ Private For-profit	_____ Public Education
_____ Private Non-profit	_____ Government
_____ Private Education	_____ Other: (please specify)
_____ Organized Labor	_____

✓ **Type of Training** _____ Denali Project Specific Training
_____ Other Public Infrastructure/Community Builders

Application Summary

Describe the Training _____

Number of Local Residents to be Trained	_____
Total Cost Per Person	_____
Occupation/Trades Involved	_____
Amount of Funds Requested	_____
Matching or In-kind Contributions	_____
Total Cost of Project	_____

Certification

I have received and understood the terms, conditions, and procedures of the Denali Training Fund and agree to meet any Federal and State requirements if selected for funding. I certify that all information contained in this application is true and accurate and understand that falsification of information may be cause for application non-review or award revocation. I further certify that the proposed program design and costs shall remain valid until at least June 30, 2002.

Authorized Signature _____ Date _____

Printed Name and Official Title _____

PROJECT DESCRIPTION, DESIGN AND RESULTS

Describe the specific training activities and the timeframe for completion. Describe how this project is directly related to a Denali Commission infrastructure project, or directly related to another state or federal infrastructure construction project. Describe if the project will directly contribute to the operation and maintenance of a rural infrastructure facility. Address community support. Describe the recruitment and selection plan. Describe the training plan and delivery. Identify how many persons will be trained and how many placed in unsubsidized employment.

PROJECT BUDGET AND NARRATIVE – Maximum Request = **\$25,000** – Excess of this amount must be of exceptional merit – Maximum Administration/Indirect = **5%**

Line Item Budget

Cost Category	Grant Request	Other Funds	Project Total
Personal Services			
Travel			
Contractual			
Supplies			
Equipment			
Administration			
Other			
TOTALS			

Budget Narrative

Provide a detailed description of how the funds will be used and how the amounts were determined. Also, describe the source and amount of other funds, if any, that will be contributed to the project.

ORGANIZATION QUALIFICATIONS

Describe your organization and previous experience in provision of employment and training services. Identify individual(s) who will be responsible for the project management and grants administration. Describe the qualifications and experience of the person or persons who will be conducting the training and attach resumes. If the individuals are not employees of the applicant; describe the relationship with the training staff organization. Identify any contractors or sub-contractors that will be working on the project. If the training is in coordination with a construction project, identify the contractor and provide evidence of their support of the training and any commitment they have made to hire the trainees. Provide detailed information on the specific measurements that will be taken to assess the outcomes and success of the project. (See page 4 for details on performance measures)
