



**Financial Assistance
Award**

DENALI COMMISSION
 510 L Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Award Number 01014-00

Award Title 2008 Rural Energy Conference

Performance Period July 1, 2008 through March 31, 2009

Recipient Organization & Address

Alaska Energy Authority
 813 West Northern Lights Blvd.
 Anchorage, AK 99503

Authority
 112 Stat 1854

CFDA Number
 90.100

**Denali Commission Finance
Officer Certification**

Jennifer Price
 09/04/2008

Phone: 907-771-3000
Recipient DUNS # 054072608 **TIN #** 926001185

Cost Share Distribution Table

| Accounting Code | New Funding | | Prior Period Funding | | Total |
|-----------------|--------------------|--------------------|----------------------|--------------------|--------------------|
| | Denali Commission | Other Contributors | Denali Commission | Other Contributors | |
| 95670000AL | \$50,000.00 | | \$0.00 | | \$50,000.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| Total | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 |

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

The Denali Commission (Commission) is providing a total of \$50,000 to the Alaska Energy Authority (AEA) for the sponsorship of the 2008 Rural Energy Conference, to be held in Girdwood, Alaska September 16 - 18, 2008 at the Alyeska Resort. The Conference is AEA's fifth rural energy conference and will update attendees, including utilities, on AEA's recent projects, provide information on the research being done at the Arctic Energy Development and Technology Lab (AEDTL), networking, and information sharing to all attendees and agencies that are in the energy business. Information on alternative energy will be included: biomass, geothermal, wind, and conservation as well as the newest technology for diesel engines, switchgear, and integration.

Conference attendance by rural communities, especially rural utility operators, is an essential component of this conference. The demand for rural attendance remains very high, and travel costs have increased significantly since this conference was last held in Fairbanks in 2007.

Signature of Authorized Official - Denali Commission

 Electronically Signed

Typed Name and Title
 George Canelos
 Federal Co-Chair

Date
 08/28/2008

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AWARD CONDITIONS

1. Scope of Work

The Denali Commission (Commission) is providing a total of \$50,000 to the Alaska Energy Authority (AEA) for the sponsorship of the 2008 Rural Energy Conference, to be held in Girdwood, Alaska September 16 - 18, 2008 at the Alyeska Resort. The Conference is AEA's fifth rural energy conference and will update attendees, including utilities, on AEA's recent projects, provide information on the research being done at the Arctic Energy Development and Technology Lab (AEDTL), networking, and information sharing to all attendees and agencies that are in the energy business. Information on alternative energy will be included: biomass, geothermal, wind, and conservation as well as the newest technology for diesel engines, switchgear, and integration.

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Total budget for the 2008 Rural Energy Conference is \$224,750 with the majority of costs needed to provide travel for rural attendees, facility rentals, printing, advertising, and audio/visual. A total of 350 people are expected to attend.

Commission funds of \$50,000 for the conference will provide some of the following:

- \$40,000 will be used as travel grants provided to attendees for transportation only and administered by AEA. Each community must provide a match that may include lodging and meals. Communities that have received or are set to receive Commission sponsored RPSU or Bulk Fuel projects will be encouraged to attend and utilize these funds.

Remaining funds will be used for:

- Advertising
- Facilities/Rentals
- Printing

Sponsorship of these events will further the Commission's mission of providing energy solutions and new ideas to rural Alaska. Benefits to the Commission as a sponsor include:

- Name and logo will be included in the conference program and any printed documentation on the conference.
- Commission recognition on conference website.
- Commission recognition on main floor at conference.
- A free booth space.
- Free admission for up to three Commission employees.
- A speaking opportunity for the Commission's Federal Co-Chair, George Canelos, to address the main conference early on the last day of the event.
- A session tract on the last day of the conference focusing on the NANA intertie/transmission report funded by the Commission.

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food), event brochure printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through

fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible Commission costs. Commission funds cannot be used for food or beverage of any kind, gifts, per diem of attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

| Milestone | Planned Start Date | Planned End Date | Actual Start Date | Actual End Date | Units | Total Cost at Completion |
|-------------------|--------------------|------------------|-------------------|-----------------|-------|--------------------------|
| In Progress | 07/01/2008 | 03/31/2009 | mm/dd/yyyy | mm/dd/yyyy | nn | \$ |
| Project Close-out | 04/01/2009 | 06/30/2009 | mm/dd/yyyy | mm/dd/yyyy | nn | \$ |

3. Award Performance Period

The Award performance period is July 1, 2008 through March 31, 2009. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-87 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, OMB A-102, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AEA will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by AEA. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. Payments shall be made in accordance with Circular A-102. Please contact the Commission's Finance Specialist at (907) 271-1414 for further information about payment. No interest will be accrued on these funds.

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7. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at <http://www.denali.gov/>. The project close out will require the recipient to submit the following information:

- a. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- b. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Commission.

8. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Form SF 424b (non-construction projects). Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

9. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Commission. The Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

10. Program Manager, Financial Manager & Other Contact Information

| Denali Commission | Alaska Energy Authority |
|--|---|
| Sharon Lind Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5217 Fax: 907-271-1415 E-mail: slind@denali.gov | Steve Haagenson Executive Director 813 W. Northern Lights Blvd Anchorage, AK 99503 Phone: 907-771-3000 Fax: 907- 771-3044 Email: shaagenson@aidea.org |

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