



Report of Project Activities

Department of Labor and Workforce Development
Division of Business Partnerships
**DENALI TRAINING FUND
PROGRESS REPORT**



NAME OF ORGANIZATION: University of Alaska Fairbanks, Tanana Valley Campus
NAME OF PROJECT: Denali Youth Initiative Program Grant File No. 6-224
REPORT PERIOD:

PROJECT ACTIVITIES AND ACCOMPLISHMENTS:

Briefly describe the grant activities undertaken during the period and any accomplishments achieved.

Project Timeline: Our project timeline was drafted and approved by the Project Manager and Principal Investigator.

Advisory Committee: Our advisory committee was appointed and apprised of their duties and responsibilities which include advising and mentoring our Project Manager and review student applications for participation in Project RAVE.

Recruitment and Promotion: Promotional materials were developed and distributed to the seven Interior Alaska school districts; this included Project RAVE posters and informational flyers. Project RAVE is highlighted on the TVC website under "What's New at TVC". School districts were e-mailed updates and student application information every month since mid-January. Presentations were made in Fort Yukon, Nenana, Delta Jet, and Tok. Additional presentations were made to Presbyterian Hospitality House and the Fairbanks Youth Facility who both have clients from rural Interior villages and highway communities. Student applications and review criteria were developed. Twenty students will be selected from all of the applications received and will be notified of their selection by May 3, 2006.

Participant Travel: Travel arrangements will be made beginning in early May after Project RAVE participants are selected and notified.

Ground Logistics: Housing for Project RAVE Academy participants will be provided by UAF Residence Life at the McLean House on campus. The McLean House has twenty double rooms, so is adequate to house students and project staff during the academy. Three UAF vans have been leased to provide ground transportation during the academy. Meals will be provided through NANA Marriott and local vendors.

Faculty, Adjuncts and Project Staff: The lead faculty for the allied health and vocational programs has been selected and are working closely with the Project Manager on finalizing the two-week academy schedule and course offerings. The Applied Math faculty has been selected. The Literacy faculty has been selected. The Teambuilding/Leadership component has been developed and a contractor chosen to deliver the program. The three Program Assistant positions are being advertised presently. The first review of submitted applications for these positions will be on April 28, 2006.

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Required Project Forms: The Management Information Systems form and the Consent and Release form required by ADOLWD for each student participant will be completed and submitted once Project RAVE participants are chosen in early May.

Project Evaluation: An evaluator has been chosen and a scope of work is being developed.

PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next month.

Planning continues for the Project RAVE Academy which will begin on Saturday, June 3, 2006, and end on Saturday, June 17, 2006.

Student participants will be chosen by May 3, 2006, and notified of their selection. A packet of required UAF and ADOLWD forms and information will be sent to each chosen participant.

Program assistants will be chosen from the applications received. Staff training and orientation will occur during the last week of May.

Classroom space and meeting rooms will be secured for academy activities.

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Field trips will be arranged and speakers chosen.

PROBLEMS, DELAYS OR CONCERNS EXPERIENCED:

Are the grant activities progressing as planned? If not, what is the cause? Identify if there are any areas the Alaska Workforce Investment Office can provide assistance.

The only minor delay has been in the area of student applications. We extended the first deadline of March 31, 2006, to April 21, 2006, and are receiving more applications from all of the school districts.

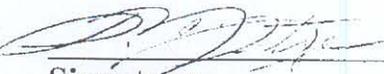
POSSIBLE PROBLEM RESOLUTIONS AND TIMEFRAMES:

For any problems identified, describe how you will resolve them and how long it will take.

The new deadline still allows for enough turnaround time for review of applications and notification of those students selected.

Certification: I certify that the above information is true and correct and in accordance with the terms and conditions of the agreement.

Drena McIntyre, Project Manager, TVC-UAF
Name and Title


Signature

4/19/06
Date