

# AURORA CONSULTING

## Alaska Energy Authority Agreement No: AEA-04-103 Monthly Progress Report June 7, 2004 through August 7, 2004

### OVERVIEW

The purpose of this project is to provide professional services necessary to provide consulting services for monitoring the implementation of energy projects in rural Alaska. In general, the Alaska Energy Authority is interested in obtaining assistance with overall review, evaluation and analysis of the requirements, obligations and stipulations facing rural communities that are operating Denali Commission funded energy projects as well as overall review of the impact of state and federal policies on the ability of rural communities to operate and maintain their energy facilities over both the short and long term.

Additionally, the contractor will work with the Alaska Energy Authority to develop policies and procedures for the on-going monitoring of rural energy facilities – what is compliance, what does it look like, how can it be measured, what additional training or assistance is needed for a facility to become compliant? These and other issues will need to be defined.

And, the contractor will work with rural energy facility operators to obtain information on existing management and operational systems, comparing those systems to business operating plan requirements and other “best practices”, making recommendations for changes and/or training, developing on-going monitoring tools, and/or working to cure any deficiencies or defaults experienced by rural facilities.

### NTP #1: EVALUATION AND MONITORING FOR PORT HEIDEN BFU, TULUKSAK RPSU AND KONGIGANAK BFU PROJECTS

The following table outlines the activities in each of the communities and dates of the activities during the reporting period of June 7, 2004 through August 7, 2004:

COMMUNITY	ACTIVITY	DATES	FOLLOW-UP
<i>Port Heiden</i>	Initial Telephone Contact with City: <i>AEA</i> David Lockard <i>City</i> Marc Wellbourne (Council Member) & Lavada Odemin (City Clerk)	July 15	AC – Prep additional business plan copies for City of Port Heiden  Scheduled on-site visit for August 10 <sup>th</sup> and 11 <sup>th</sup>
<i>Tuluksak</i>	Initial Telephone Contact with Utility: <i>AEA</i> Mark Schimscheimer & Lenny Landis <i>Utility</i> Willie Phillips	June 28	AC – Will contact CE2 Engineers – Lynn Church regarding Accounting Information  Scheduled on-site visit for July 13 <sup>th</sup> and 14 <sup>th</sup>

	Telephone Call to CE2 Engineering re accounting information	July 1	Spoke with Lynn Church – She was unable to meet with us or discuss information over telephone – requested a detailed list of questions via email  AC – Discussed situation with David Lockard at AEA – Decided to meet with community prior to developing email list for CE2 .
	On-Site Visit to Tuluksak	July 13 <sup>th</sup> and 14 <sup>th</sup>	AC – Will again request accounting information from CE2  AC – Will develop monitoring report and recommendations
	Email request to CE2 re accounting information	July 29 <sup>th</sup>	No response thru August 7, 2004
<b><i>Kongiganak</i></b>	Initial Telephone Contact with Corporation: <b><i>AEA</i></b> Mark Schimscheimer <b><i>Council</i></b> Bertha Black	June 29 <sup>th</sup>	AC – Will prepare 6 copies of business plan for community  Scheduled on-site visit for July 21 <sup>st</sup> and 22 <sup>nd</sup>
	On-site visit rescheduled	July 19 <sup>th</sup>	Bertha Black contacted AC to reschedule on-site visit to August 4 <sup>th</sup> and 5 <sup>th</sup>
	On-Site Visit to Kongiganak	Aug 4 <sup>th</sup> and 5 <sup>th</sup>	AC – Will develop monitoring report and recommendations

***Upcoming Activities:***

1. Onsite visit to Port Heiden – August 10<sup>th</sup> and 11<sup>th</sup>
2. Development of Monitoring Evaluation and Recommendations for Tuluksak RPSU – Draft to AEA for review by August 16<sup>th</sup>
3. Incorporating input from AEA, Monitoring Evaluation and Recommendations for Tuluksak, Port Heiden and Kongiganak to AEA by August 31st