



Financial Assistance Award

DENALI COMMISSION
 510 "L" Street, Suite 410
 Anchorage, Alaska 99501
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 www.denali.gov

Project Number A-0405

Project Title Alaska Telecommunications Users Consortium

Performance Period 4/5/2004 through 1/30/2009

Authorizing Resolution 04-08

Recipient Organization & Address
 Alaska Public Broadcasting Incorporated
 P.O. Box 200009
 Anchorage, AK 99520

Phone: (907) 277-6300
 Fax: (907) 277-6350

Recipient DUNS # 021156497

Authority
 112 Stat 1854

CFDA Number
 90.100

Denali Commission Finance Officer Certification

CQC

Cost Share Distribution Table

95670000			\$250,000
			\$0
Total	\$0	\$0	\$250,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- Special Award Conditions and Attachments
- Line Item Budget
- OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
<http://www.whitehouse.gov/omb/circulars/a133/a133.html>

Administrative Requirements (check one)

- OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments
<http://www.whitehouse.gov/omb/circulars/a102/a102.html>
- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations
<http://www.whitehouse.gov/omb/circulars/a110/a110.html>

Cost Principles (check one)

- OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments
www.whitehouse.gov/omb/circulars/a087/a087-all.html
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
www.whitehouse.gov/omb/circulars/a122/a122.html
- OMB Circular A-21, Cost Principles for Educational Institutions
<http://www.whitehouse.gov/omb/circulars/a021/a021.html>
- 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission

Jeffrey B. Staser, Federal Co-Chair

Date
 4-15-2004

Signature of Authorized Official - Alaska Public Broadcasting Inc.

Don Rinker, Executive Director

Date
 4/19/04

***Conditions to the Financial Assistance Document
Between the Denali Commission and
Alaska Public Broadcasting Incorporated (APBI)
For: Public Broadcasting
Project No. A-0405***

1. Scope of Work

The Alaska Telecommunications Users Consortium (ATUC) is an organization established to identify and resolve common voice, data and video problems for the public, non-profit sector in Alaska which will become:

- A consortium of educational, governmental and non-profit entities;
- An aggregator of demand for essential products and services;
- A provider of helpful services (training, planning, consulting) to members;
- A clearinghouse of information for members and the general public, and;
- Through the aggregation of funds, primarily from federal opportunities, to be used in the acquisition of bandwidth and other telecommunications services from private Alaska telecommunications carriers.

The total amount of funding under this Assistance is \$250,000.00.

A total of \$20,000 of funding will be available for usage by ATUC to accomplish the following items:

1. Search for and hire an executive director.
2. Establish an office & develop initial printed information for outreach.
3. Submit a detailed budget for all activities, personnel and other expenses to the Denali Commission Program Manager for approval before additional funding under this Assistance is made available:

After a detailed budget is approved by the Denali Commission Program Manager, the additional \$230,000 of funding will be available for usage by ATUC to accomplish the following general items which will be further described and budgeted in the detailed budget mentioned above:

1. Establish a web site for dissemination of information and collateral materials
2. Refine the business model and service offerings in consultation with the ATUC board of directors, service providers, and member organizations.
3. Host an in-person conference for ATUC Core and Associate Members and other telecommunications users as directed by the ATUC Board.
4. Develop a formal business plan including:
 - a. Long term *sustainable* financial plan
 - i. Revenue and expense budgets
 - ii. Capital requirements
 - iii. Cash Flow Statements
 - iv. Sources & Uses of Funds
 - b. Market research & analysis
 - c. Marketing Plan
 - d. Operations Plan
 - e. Human Resources Plan
 - f. Contractor/Vendor Plan

The Denali Commission adopted a Private Enterprise Policy on April 30, 2003 <http://www.denali.gov/Policies/Private%20Enterprise%20Policy.pdf> that prohibits the usage of Denali Commission funding for activities that adversely affect a private entity.

Therefore, all Commission funding is intended for the activities identified in this scope of work which will advance the state of telecommunications services throughout Alaska and will not interfere with private enterprise. All activities of the ATUC will be in partnership with Alaska's private telecommunications carriers whenever and wherever possible.

All Commission funding is intended for use for the scope of work identified in this Assistance Agreement document only. In the event there is a balance of funding remaining after the full scope of work has been completed, the Denali Commission shall determine how the excess funds will be allocated.

2. Milestones

Not Applicable		
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3. Assistance Performance Period

The Assistance performance period is 2/1/2004 through 1/30/2009. This is the period during which Assistance recipients can incur obligations or costs against this Assistance.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Assistance. Administrative costs will be identified in the detailed project budget. Please refer to the cost principles regulations for specific details on other allowable charges under this Assistance.

5. Budget and Program Revisions

The Administrative Circular A-110 applies to this Assistance. Please refer to the Administrative Circular for specific details on revisions to this Assistance. The Administrative Circular requires that APBI will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Assistance will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Assistance recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Program Manager or Finance Manager for further information about registering with the ASAP program. Payments shall be made in accordance with OMB Circular A-110. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Assistance, listed below. APBI shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov.

- a. **Progress Reports** shall be submitted on a semi-annual basis through the Denali Commission's on-line Project Database. The first reporting period is 1/1/2004 through 6/30/2004, and each 6 months thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports must follow the on-line reporting format and process which will collect the following information:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Update to the schedule information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
- b. **Federal Single Audits** shall be submitted annually. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal Assistances shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

[subpart 205] The determination of when an Assistance is expended should be based on when the activity related to the Assistance occurs.”

A “project specific” single audit of the project (s) specifically funded under this Assistance is acceptable for this requirement.

Recipients shall also submit single audits to the Federal Clearinghouse designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. *Project Close-Out*

The project close-out shall be completed within 90 days of the end of the Assistance performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this Assistance during this 90-day period.

The Project Close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 6(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: The Assistance recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Assistance. Acknowledgement shall include: Identification of Denali Commission support in final project video or similar material where appropriate

Costs associated with this requirement shall be paid out of the project funding received by the Assistance recipient from the Denali Commission.

9. Public Policy Laws and Assurances

Assistance Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Assistance using local Alaska firms and labor.

No portion of this Assistance may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Assistance Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Alaska Public Broadcasting Incorporated
<p>Krag Johnsen 510 L Street Suite 410 Anchorage, AK 99522 Ph: (907) 271-1413 Fax: (907) 271-1415 kjohnsen@denali.gov</p>	<p>Don Rinker, Executive Director drinker@pobox.alaska.net David Geesin, Deputy Director apbi@alaska.net Kim Pigg, Administrative Manager kimp@pobox.alaska.net P.O. Box 200009 Anchorage, AK 99520 Phone (907) 277-6300 Fax (907) 277-6350</p> <p>Mary Kerr, Accountant 2941 Wentworth St. Anchorage, AK 99508 (907) 222-4696 (907) 222-4697 mkerr@gci.net</p> <p>Kevin Kerr, Kerr & McVey LLC Certified Public Accountant 1501 W. 29th Anchorage, AK 99503 (907) 561-1966 (907) 561-6180 kkerr@kerrmcvey.com</p>