

From: Paul McIntosh
Sent: Friday, January 13, 2006 10:09 AM
To: 'Rose Ellis'; Nelson Angapak Sr.; 'Nelson Angapak (nangapak@nativefederation.org)'
Cc: Julie Kitka (Nevakitka@aol.com); Judy Jaworski; Gladys Charles (gcharles@nativefederation.org); Krag Johnsen; Joey Ausel
Subject: RE: Award 180-05 Center For Excellence detailed work plan due

01/13/05

Hello all.

On Jan. 10 the Commission received an AFN request via e-mail to extend the performance period of the Center for Excellence award to accommodate a planned Leadership Conference in July.

At AFN request, there is a provision in the current award that calls for the development of a "final detailed work plan". (See string of correspondence, below.) This was originally due in September 2005. At AFN request, I agreed to extend the date when this work plan was due, and asked for AFN to give me their proposed revised due date for this work plan extension. To date, I don't believe I have received either the proposed due date or the work plan. Please correct me if I am wrong.

As a result of a good meeting with AFN in December regarding the Micro-Finance pilot, Commission staff would like to amend the Center for Excellence award scope of work to clarify that AFN intends to develop the Micro-Finance Pilot under the Center for Excellence award.

I don't see a problem with amending the performance period of the award. However, before we go there I would like AFN to provide me with the final detailed work plan. The plan should include schedules, budgets and deliverables for all activities included in the Center for Excellence. AFN is making drawdowns on this award, and it is questionable whether we should allow these drawdowns without having the work plan in place.

Please get back to me with your revised due date for the work plan by January 18.

Once I see your detailed work plan and have a chance to review it, we should probably meet to discuss an amendment to this award to address scope of work and performance period revisions.

Lets see if we can get this award back on track. The ball is in your court.

Also, over the duration of this award I have worked with 5 of you. Would you please confirm who I should be working with as your "program manager" or "point of contact" for this award?

Thanks much.

If we need to meet to discuss this further, please let me know.

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From: Paul McIntosh
Sent: Monday, December 05, 2005 10:00 AM
To: 'Rose Ellis'
Cc: Nelson Angapak Sr.; 'Nelson Angapak (nangapak@nativefederation.org)'
Subject: FW: Award 180-05 Center For Excellence detailed work plan due

12/05/05

Good morning Rose and Nelson,

I hope you had a great weekend.

I don't have a record of a response to this message (below) that gives me a revised date by which the detailed work plan will be provided. Did you send it to me?

Also, I would like to know if you are still planning to complete this project by the end of June, 2006.

I also think that we should consider an amendment to the scope of work for this award. Item 5 in the current scope talks about researching and developing a business plan, but doesn't talk about implementing initiatives in the business plan, such as the micro-loan program. In order for the micro-loan scope of work to make sense (in the most recent draft) the Center for Excellence scope of work should clearly include language that provides for development of the micro-loan program, not just the business plan (without implementation expectations documented).

Please let me know your thoughts on these three items. Thanks.

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From: Paul McIntosh
Sent: Friday, October 07, 2005 3:30 PM
To: 'Julie Kitka'; Nelson Angapak Sr.; 'Gladys C. Charles'
Subject: Award 180-05 Center For Excellence detailed work plan due

10/07/05

Hi Julie, Nelson and Gladys,

I am writing to remind you that the following language was included, at AFN's request, in the scope of work for Denali Commission financial assistance award #180-05, Alaska Native Center For Excellence.

"Within the first quarter (90 days) following the execution of this award, the AFN will develop a final, detailed work plan and provide it to the Denali Commission's Program Manager via e-mail. This detailed work plan should itemize:

- a. Goals to be accomplished,
- b. The major tasks that will be performed to achieve each goal,
- c. A budget broken out by goals and tasks,
- d. Timelines for starting and completion of the tasks, and
- e. A description of task deliverables.

The final work plan will guide the project to completion within 1 year of execution of this award."

The award was executed on June 27, 2005. The first quarter of the project (90 days) ended September 26.

Would you please provide me, by October 28, 2005, the revised date that you will submit this "...final detailed work plan..." to the Commission?

Also, are you still planning to complete this project by the end of June 2006 ("...within 1 year of execution of this award"), as stated above?

Thanks much.

Sincerely,

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