

Denali Commission Quarterly Project Narrative and Funds Disbursement Request

Project Name: SAFE Shop Facility

Agency: Safe & Fear-Free Environment, Inc.

Reporting Period: 11/11/04 to 12/31/04 **Grant #: 06-4-C-5018**

Amount of Funds Requested: \$16,166.

1. What is the status of the project: include portions completed

The Project is completed.

2. Is the project on schedule? If not, how will this be dealt with?

We had anticipated having the shop open by October 15, 2004 then moved the date ahead when weather, delivery deadlines, and family emergencies among construction workers delayed the project by several weeks. The actual “Grand Opening” was scheduled and held on December 4, 2004.

3. Is the project on budget? If not, how will this be dealt with?

The project went over budget by less than \$3,000 which will be picked up by other SAFE funding sources and cash donations.

4. Other comments/problems and solutions

No comments/problems.

**Denali Commission
Quarterly Project Financial Report**

Project Name: Ulla's Place
Agency: Safe & Fear-Free Environment, Inc.
Reporting Period: 11/11/04 to 12/31/04
Grant #: Grant #: 06-4-C-5018

Please include the following information:

Budget Information: (See Attached Spreadsheet)

1. The total project budget—Denali Commission and other funds combined
\$228,069
2. The total project expenditures as of the end of the most recent quarter
\$228,069
3. The total amount of Denali Commission funds committed to the project
\$130,000
4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period
\$130,000
5. The percentage of expenditures to the total budget
100%
6. Project Performance Analysis (use PPA form on page2 of 641)
Not Applicable/Project is complete.

Project Schedule:

Show the project schedule with milestone dates for design and construction.

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: Ulla's Place

Agency: Safe & Fear-Free Environment, Inc.

Reporting Period: 11/11/04 to 12/31/04

Grant #: Grant #: 06-4-C-5018

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Construction: Includes materials, Labor (Including workers compensation & payroll taxes) and Contractual	106,920	106,920	Done during this reporting period	Finished painting and trim, laying the floor (including trim & molding), interior/exterior electrical & lighting; purchase & installation of commercial shelving. Also received and paid final billing for mechanical engineering work done during the previous reporting period.
Architect/Engineering	6,040	6,040	Done during previous reporting period.	Building, mechanical & electrical drawings. Fire Marshall permit & approval.
Equipment & Supplies	2,248	2,248	Done previous	Purchased commercial shelving & tool use/rental agreement for advanced carpentry/mechanical engineering supplies.
Administration	1,000	1,000	Done previous	Rental of adjacent lot for staging area during entire construction period
Land/Site Preparation	13,792	13,792	Done previous	Partial costs of asphaltting driveway & parking lot.
Totals:	\$130,000	\$130,000		

14 January 2005

Signature: _____
Virginia R. (Ginger) Baim, Executive Director
Print Name and Title: _____

Date: _____

Form 641B