



Financial Assistance Award

DENALI COMMISSION
 510 "L" Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Project Number	0117-DC-2004-I5
Project Title	Public Broadcasting
Performance Period	2/1/2004 through 1/30/2009
Authorizing Resolution	04-08
Recipient Organization & Address	
Alaska Public Broadcasting Incorporated P.O. Box 200009 Anchorage, AK 99520 Phone: (907) 277-6300 Fax: (907) 277-6350	
Recipient DUNS # 021156497	

Authority 112 Stat 1854	CFDA Number 90.100
Denali Commission Finance Officer Certification	CEE

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$4,750,000		\$4,750,000
			\$0
Total	\$4,750,000	\$0	\$4,750,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- Special Award Conditions and Attachments
- Line Item Budget
- OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
<http://www.whitehouse.gov/omb/circulars/a133/a133.html>

Administrative Requirements (check one)

- OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments
<http://www.whitehouse.gov/omb/circulars/a102/a102.html>
- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations
<http://www.whitehouse.gov/omb/circulars/a110/a110.html>

Cost Principles (check one)

- OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments
www.whitehouse.gov/omb/circulars/a087/a087-all.html
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
www.whitehouse.gov/omb/circulars/a122/a122.html
- OMB Circular A-21, Cost Principles for Educational Institutions
<http://www.whitehouse.gov/omb/circulars/a021/a021.html>
- 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission 	Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 2-10-2004
Signature of Authorized Official - Alaska Public Broadcasting Inc. 	Typed Name and Title Don Rinker, Executive Director	Date 2-10-2004

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and
Alaska Public Broadcasting Incorporated (APBI)
For: Public Broadcasting
Project No. 0117-DC-2004-15***

1. Scope of Work

Alaska Digital Distribution Network - Scope of Work:

The purpose of the Alaska Public Broadcasting Data Network Design Project, based on a network design developed under a previous federal grant, is to interconnect Alaska public broadcasting system facilities by means of the internet. The project will result in the APB Data Network.

Phase One:

Equip, install, and test the Network Operations Center
Equip, install, and test the Network Administrative Center
Equip, install, and test the 3 Network Hub Centers

Phase Two:

Equip, install, and test the public broadcasting station sites

<i>Alaska Digital Distribution Network</i>	<i>Estimated Project Costs</i>
Equipment & Materials	1,320,475
Freight & Shipping	75,250
Contract Labor	192,050
Salaries, Wages & Benefits	156,000
Professional Services, Accounting, Audit, Legal	52,000
Travel & Per Diem	44,000
Occupancy Costs	39,000
General Administrative Expenses	21,225
	1,900,000

Alaska Rural Communications Service & Satellite Interconnection Revitalization:

Phase One - Restoration of Broadcast Programming to Communities

Repair or replace the existing broadcast infrastructure consisting of transmitters, antennas, satellite dishes, receiver/decoders, or towers. Currently an estimated 60 communities are pending service.

Phase 2 - Acquire Control of Program Content Acquisition & Broadcast

Centralize the reception of program sources in a single location, either in Fairbanks or Anchorage for transmission to the satellite and install contemporary scheduling and switching equipment to ensure consistent program transmission.

Phase 3 - Design Multi Channel Options for Village Low Power TV Broadcast

Design a multi-channel broadcast platform by modifying the existing village TV infrastructure to deliver 4 broadcast program services. Proposed services could include: Public Television Primary Service, Public Television – A dedicated children’s channel, UATV – Distance Delivery of Higher Education, and Gavel to Gavel Alaska.

<i>ARCS & Satellite Revitalization Project</i>	<i>Estimated Project Costs</i>
Equipment & Materials	2,055,000
Freight & Shipping	145,000
Contract Labor	140,000
Salaries, Wages & Benefits	260,000
Professional Services, Accounting, Audit, Legal	62,000
Travel & Per Diem	80,000
Occupancy Costs	22,000
Other General Administrative Expenses	86,000
	2,850,000

APBI will, where possible, use contract labor for the implementation of this project. When at all possible, funding under this award will not be used to fund new staff positions that will be a future expense for APBI, the State of Alaska or the Denali Commission. This funding will not supplant current State funding responsibilities for public broadcasting operations.

All Commission funding is intended for use for the scope of work identified in the Award document only. In the event there is a balance of funding remaining after the full scope of work has been completed, the Denali Commission shall determine how the excess funds will be allocated.

2. Milestones

	Planned Start Date	Planned End Date
Alaska Digital Distribution Network Phase 1	2-15-04	12-31-04
Alaska Digital Distribution Network Phase 2	1-01-05	12-31-05
Alaska Rural Communications Service Revitalization Phase 1	2-15-04	12-31-07
Alaska Rural Communications Service Revitalization Phase 2	6-1-04	12-31-05
Alaska Rural Communications Service Revitalization Phase 3	1-01-05	12-31-07

3. Award Performance Period

The Award performance period is 2/1/2004 through 1/30/2009. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. Administrative costs have been identified in project budget. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular A-110 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that APBI will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Program Manager or Finance Manager for further information about registering with the ASAP program. Payments shall be made in accordance with OMB Circular A-110. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. APBI shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov.

- a. **Progress Reports** shall be submitted on a semi-annual basis through the Denali Commission's on-line Project Database. The first reporting period is 1/1/2004 through 6/30/2004, and each 6 months thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports must follow the on-line reporting format and process which will collect the following information:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Update to the schedule information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. Photographic documentation of project progress shall be provided with the progress reports. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the project is maintained over time, from "before," showing the situation before the start of the project, to "during" showing work proceeding on the project, and "after"

to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

- b. **Federal Single Audits** shall be submitted annually. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part. [subpart 205] The determination of when an award is expended should be based on when the activity related to the award occurs.”

A “project specific” single audit of the project (s) specifically funded under this award is acceptable for this requirement.

Recipients shall also submit single audits to the Federal Clearinghouse designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. Project Close-Out

The project close-out shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The Project Close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 6(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: The award recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Award. Acknowledgement shall include: Identification of Denali Commission support in final project video or similar material where appropriate

Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Alaska Public Broadcasting Incorporated
<p>Krag Johnsen 510 L Street Suite 410 Anchorage, AK 99522 Ph: (907) 271-1413 Fax: (907) 271-1415 kjohnsen@denali.gov</p>	<p>Don Rinker, Executive Director drinker@pobox.alaska.net David Geesin, Deputy Director apbi@alaska.net Kim Pigg, Administrative Manager kimp@pobox.alaska.net P.O. Box 200009 Anchorage, AK 99520 Phone (907) 277-6300 Fax (907) 277-6350</p> <p>Mary Kerr, Accountant 2941 Wentworth St. Anchorage, AK 99508 (907) 222-4696 (907) 222-4697 mkerr@gci.net</p> <p>Kevin Kerr, Kerr & McVey LLC Certified Public Accountant 1501 W. 29th Anchorage, AK 99503 (907) 561-1966 (907) 561-6180 kkerr@kerrmcvey.com</p>