



Financial Assistance Award

DENALI COMMISSION
 510 "L" Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Project Number	0060-DC-2002-113
Project Title	McGrath Clinic Replacement – Planning & Design
Performance Period	August 1, 2002 through Sept 30, 2004

Recipient Name & Address

McGrath Native Village Council
 P.O. Box 134
 McGrath, AK 99627

Phone: (907) 524-3024
 Fax: (907) 524-3899

Authority 112 Stat 1854	CFDA Number 90.100
Denali Commission Finance Officer Certification	<i>UMM for CEE</i>

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$100,000		\$100,000
			\$0
			\$0
			\$0
Total	\$100,000	\$0	\$100,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- Special Award Conditions and Attachments
- Line Item Budget
- OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
 (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
 (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
 (www.whitehouse.gov/OMB/circulars/a122/a122.html)
- OMB Circular A-21, Cost Principles for Educational Institutions
 (www.whitehouse.gov/OMB/circulars/a021/a021.html)
- 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission 	Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 8/14/02
Signature of Authorized Official - McGrath Native Village Council 	Typed Name and Title Michael Fleagle, First Chief	Date 8/20/02

Financial Assistance Award Conditions
Between the Denali Commission and the McGrath Native Village Council
For McGrath Clinic Replacement – Planning and Design
August 2002
Project No. 0060-DC-2002-I13

1. *Scope of Work*

This project is for the planning of a replacement clinic in McGrath. Up to \$100,000 is for conceptual planning. The McGrath Native Village Council has been approved to proceed with the project in accordance to their July 15, 2002 submittal on conceptual planning. The McGrath Native Village Council is to coordinate their conceptual planning efforts through Ms. Joyce Hughes with the State of Alaska – Division of Public Health, unless otherwise directed by the Commission's Project Officer.

The following conditions are assigned to this project (addition of a point #7 to the July 15th submittal):

7. Integration with 330 Health Center Planning: This project shall include planning for consistency of facility improvements along with Section 330 Community Health Center service funding and integration of these two factors.

All Commission funding is intended for use for the scope of work identified in the Award document only.

2. *Award Performance Period*

The award performance period is August 1, 2002 through September 30, 2004. This is the period during which financial assistance award recipients can incur obligations or costs against this award.

3. *Direct and Indirect Costs*

The cost principles OMB A-87 are applicable to this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. *Budget and Program Revisions*

The administrative circular 15 CFR 24 applies to this award. Please refer to the administrative circular for specific details on revisions to this award. The administrative circular requires that McGrath Native Village Council will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. Reporting

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is July through September 2002. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct McGrath Native Village Council to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by McGrath Native Village Council, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must include the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or

confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.

- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five "before" pictures showing the situation before the start of construction, 10 "during" (provided at project completion) showing work proceeding on the project, and 5 "after" to show the finished project. For minor repair and O&M projects, pictures should be provided before and after to the extent possible. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

6. *Payments*

Payments under this award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 24. **No interest will be accrued on these funds.**

7. *Award Close Out*

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process includes the submission of both a final narrative report and financial status report. The McGrath Native Village Council must also request any remaining funds for expenditures under this award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). Project expenditures should be tracked during project construction in order to meet this requirement.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s)

developed under this Award. The Award recipient shall display a sign that includes the following:

- i. The Denali Commission logo displayed on the upper right-hand quadrant;
- ii. The phrase: "This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)";
- iii. The logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of sign must be obtained from the Commission Project Manager.

8. *Public Policy Laws and Assurances*

Financial Assistance Award Recipients are required to comply with the public policy laws and assurances on forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. *Project Officers & Contact Information*

Denali Commission	McGrath Native Village Council
Joel Neimeyer 510 "L" Street, Suite 410 Anchorage, AK 99504 (phone) (907) 271-1459 (fax) (907) 271-1415 e-mail jneimeyer@denali.gov	Theresa Williams P.O. Box 134 McGrath, AK 99627 (phone) (907) 524-3024 (fax) (907) 524-3899 e-mail Theresa@mcgrathalaska.net



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Toll free 1-888-480-4321

August 13, 2002

Michael Fleagle
First Chief, McGrath Native Village Council
P.O. Box 134
McGrath, AK 99627

RE: Financial Assistance Award - Project No. 0060-DC-2002-I13- McGrath Clinic
Replacement – Planning & Design

Dear Mr. Fleagle:

Enclosed are three copies of the Financial Assistance Award documents, which have previously been reviewed by the McGrath Native Village Council. These documents define the respective roles and responsibilities of each party in carrying out the planning for a new primary care clinic facility in McGrath.

If the conditions of the Award, as presented in these documents, are acceptable to you, please sign all three original documents. Return two of the signed Award documents and retain the third for your records.

I have been informed of the Council's ambitious timeline for selecting a new clinic site. Please be advised that the Commission is not requiring the community to make a quick decision on a preferred clinic site. We support local control and decision making and have found that this process may take more time than is currently budgeted in the July 15th Council submittal on completing the conceptual plan. However, if the Council desires to make a decision in the next 30 days, we will support these efforts.

You may call me at the numbers provided above, or Mr. Neimeyer from my staff at 271-1459, if you have any project questions.

Sincerely,


Jeff Staser
Federal Co-Chair

Enclosures