



Financial Assistance Award

DENALI COMMISSION
 510 "L" Street, Suite 410
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 www.denali.gov

Project Number	007-DC-2002-I27
Project Title	Initiative for Accelerated Infrastructure Development
Performance Period	June 10 – Sept. 30, 2004
<u>Recipient Name & Address</u>	
Alaska Department of Community and Economic Development Attention: Nelda Warkentin 550 W. 7th Avenue, Suite 1790 Anchorage, AK 99501-3510 Phone: (907) 269-4568 Fax: (907) 269-4539	

Authority 112 Stat 1854	CFDA Number 90.100
Denali Commission Finance Officer Certification	<i>WML for CEE</i>

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$300,000	\$900,000	\$1,200,000
Total	\$300,000	\$900,000	\$1,200,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- Special Award Conditions and Attachments
- Line Item Budget
- OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
 (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
- 15 CFR 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
 (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
 (www.whitehouse.gov/OMB/circulars/a122/a122.html)
- OMB Circular A-21, Cost Principles for Educational Institutions (www.whitehouse.gov/OMB/circulars/a021/a021.html)
- 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission <i>Jeff Staser</i>	Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 8/14/02
Signature of Authorized Official	Typed Name and Title Deborah Sedwick, Commissioner Alaska Department of Community and Economic Development	Date

**AWARD CONDITIONS TO THE FINANCIAL ASSISTANCE AWARD
BETWEEN
DENALI COMMISSION
AND
ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
FOR
INITIATIVE FOR ACCELERATED INFRASTRUCTURE DEVELOPMENT**

June 2002

Project No. 0074-DC-2002-I27

1. *Scope of Work*

Develop community profile maps for the un-mapped communities in the Aleutians East Borough, the Lake and Peninsula Borough, and 2 additional regions of the state to be determined by the Awardee (DCED), in cooperation with the funding partners.

Produce maps for the purposes of community planning and accelerated infrastructure development using a standard developed by the Awardee, in cooperation with the funding partners.

The intent of the Commission is for the Awardee (DCED) to make the completed maps available to the public after the project is closed out.

All Commission funding is intended for use for the scope of work identified in the Award document only.

2. *Award Performance Period*

The Award performance period is from June 10, 2002 through December 31, 2004. This is the period during which Award recipients can incur obligations or costs against this Award.

3. *Direct and Indirect Costs*

The cost principles of OMB Circular A - 87 are applicable to this Award. Indirect costs are not allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. *Budget and Program Revisions*

The Administrative Circular 15 CFR 24 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that the Alaska Department of Community and Economic Development will inform the Commission in writing (e-mail, letter, or

report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. Reporting

Five forms of project reporting are required under this Award, listed below. The first quarterly reporting period is from the effective date to September 30, 2002. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct the Alaska Department of Community and Economic Development to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The total amount of Denali Commission funds committed to the project
 - iii. The total project expenditures as of the end of the most recent quarter
 - iv. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - v. The percentage of expenditures to the total budget; and
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the award date.
- c. The 4th quarter report for the year can be used as both a quarter and annual summary report (providing both quarterly and annual financial data).

6. Payments

Denali Commission funds may be used for no more than 25% of committed funds for a project at any one time.

Payments under this Award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 24. **No interest will be accrued on these funds.**

7. Award Close Out

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process includes the submission of both a final narrative report and financial status report. Recipient organizations must also request any remaining funds for expenditures under this award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. Acknowledgement of support: For this non-construction project, the Award recipient shall include a printed acknowledgement of the Government's and the funding partners' support for the project directly on the products developed under this Award, including the names and logos of the funding partners.

8. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). A certifying official of the organization must also sign this form. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each construction project undertaken with Denali Commission funds.

9. Project Officers & Contact Information

Denali Commission	Alaska Department of Community and Economic Development
Paul McIntosh 510 L Street, Suite 410 Anchorage, AK 99501 Phone: (907) 271-1640 Fax: (907) 271-1415 E-mail: pmcintosh@denali.gov	Nelda Warkentin 550 W. 7th Avenue, Suite 1790 Anchorage, AK 99501-3510 Phone: (907) 269-4568 Fax: (907) 269-4539 E-mail: nelda_warkentin@dced.state.ak.us