



# Financial Assistance Award

**DENALI COMMISSION**  
510 "L" Street, Suite 410  
Anchorage, Alaska 99501  
(907) 271-1414

**Project Number**  
0018-DC-1999-E4

Denali Commission Accounting Code		
95670000	FY 1999 Commission funding	\$1,262,000.00

Funds Available & Apportioned *C/E*

### Recipient Name & Address

First Alaskans Foundation  
1577 C Street, Suite 320  
Anchorage, AK 99501  
Phone: 907-263-9885  
Fax: 907-263-9890  
Email: mike@firstalaskans.org

### Cost Share Distribution

	Denali Commission	Recipient Share Cost	Totals
	\$1,262,000.00	\$70,000.00	\$1,332,000.00
<b>Totals</b>	<b>\$1,262,000.00</b>	<b>\$70,000.00</b>	<b>\$1,332,000.00</b>

**Authority**  
112 Stat 1854

**Project Title**  
Program Enhancement of Community and Economic Development in Rural Alaska

**Award Performance Period**  
From: Dec 1, 2000  
To: Sept 30, 2004

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- EDA Standard Terms and Conditions Public Works and Implementations Construction Components, dated 3/99
- Special Award Conditions and Attachments
- Line Item Budget
- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments ([www.access.gpo.gov/nara/cfr/waisidx\\_99/15cfr24\\_99.html](http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html))
- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments ([www.whitehouse.gov/OMB/circulars/a087/a087-all.html](http://www.whitehouse.gov/OMB/circulars/a087/a087-all.html))
- OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments ([www.whitehouse.gov/OMB/circulars/a133/a133.html](http://www.whitehouse.gov/OMB/circulars/a133/a133.html))
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations ([www.access.gpo.gov/nara/cfr/waisidx\\_99/15cfr14\\_99.html](http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html))
- OMB Circular A-122, Cost Principles for Nonprofit Organizations ([www.whitehouse.gov/OMB/circulars/a122/a122.html](http://www.whitehouse.gov/OMB/circulars/a122/a122.html))
- OMB Circular A-21, Cost Principles for Educational Institutions ([www.whitehouse.gov/OMB/circulars/a021/a021.html](http://www.whitehouse.gov/OMB/circulars/a021/a021.html))
- OMB Circular A-133, Audits ([www.whitehouse.gov/OMB/circulars/a133/a133.html](http://www.whitehouse.gov/OMB/circulars/a133/a133.html))
- EDA Standard Terms and Conditions Capacity Building Programs
- Department of Commerce Financial Assistance Standard Terms and Conditions, dated 10/98

Signature of Authorized Official - Denali Commission

Typed Name and Title

Jeffrey Staser, Federal Co-Chair

Date

9/12/01

Signature of Authorized Official

Typed Name and Title

Carrie Irwin Brown, Sr. Vice President & Chief Administrative Officer

Date

9/12/01

**Award Conditions, Project No. 0018-DC-1-E4**  
**First Alaskans Foundation**  
**Community Development & Capacity Building**

1. The scope of work for this financial assistance award includes:

Developing and implementing a community planning and development program to build capacities of rural communities through the development of local decision-making, enhancing management and governance skills needed to create sustainable community development efforts. This project will impact Alaska Native communities, organizations and individuals statewide through the following grant categories: *(Detailed budget, including operating expenses included in proposal)*

<b>Category</b>	<b>Description</b>	<b>No. Of Awards</b>	<b>Maximum Funding per award</b>	<b>Funding total per category</b>
<b>Community Development</b>	General community development	6	\$50,000	\$300,000
<b>Community Economic Development Planning</b>	Specific economic development projects	6-7	\$50,000	\$325,000
<b>Regional/Sub-regional Infrastructure Planning</b>	Specific regional/sub-regional infrastructure planning projects	2	\$100,000	\$200,000
<b>Statewide Visioning</b>	AFN Millennium Planning Process –	1	\$100,000	\$100,000
<b>Community Infrastructure Construction</b>	Specific community infrastructure construction projects	10	\$25,000	\$250,000

Total Denali Commission funding for the First Alaskans Foundation through this financial assistance award is \$1,262,000.00; total funding (including from other sources) is **\$1,332,000.00**. A 10% in-kind match will also be expected of applicants. Denali Commission funding is intended for the scope of work specified above only. In the event there is a balance of funds after the scope of work is completed, the Commission will determine how the excess funds will be allocated. Shifting of costs between line items of this scope of work, or between this phase and another phase of the same project, may be allowed with prior written approval from the Commission Project Officer.

2. The Project Officer for the First Alaskans Foundation is Jason Metrokin, and for the Denali Commission Michelle Anderson. One or both of the parties may change project officer designation with written notification to the other party.

**Award Conditions, Project No. 0018-DC-1999-E4**  
**First Alaskans Foundation**  
**Community Development & Capacity Building**

3. The First Alaskans Foundation shall submit written progress reports to the Commission project officer quarterly covering the following periods:
- A. January – March
  - B. April – June
  - C. July -September
  - D. October-December (annual report)

Special Note: The First Alaskans Foundation proposal calls for spanning this program over a two-year period. The Commission's expectation is that the project may extend beyond two years. The Commission will amend and extend the reporting period based on the Foundation's first-year performance and thereafter, annually.

The Commission is requesting two versions of report format – **electronic and printed and signed** due within 30 calendar days of the end of the quarter. The Denali Commission will provide a recommended electronic format. Interim reports are required in the event of significant project events that may extend the project schedule and/or impact the project budget. **Quarterly progress reports shall include a narrative summary of the project status and accomplishments to date, and address the following questions:**

- Is the project on schedule?
- Is the project on budget, and
- What actions are planned to address any project problems including non-receipt of report from sub-recipient.
- Also, the Foundation will be expected to report on performance measures as outlined in its proposal for funding which was accepted by the Commission August 30, 2000. The Foundation's goals and objectives are listed on pages 10-13 of the 08/30/00 Foundation proposal to the Commission.

Progress reports shall be sent to:

Denali Commission  
510 L Street; Suite 410  
Anchorage, Alaska 99501  
Manderson@denali.gov  
Fax: (907) 271-1415

**Award Conditions, Project No. 0018-DC-19-E4**  
**First Alaskans Foundation**  
**Community Development & Capacity Building**

4. Two forms of project financial reports are required.
  - A. Financial status reports shall be submitted to the Commission project officer quarterly (included as part of the quarterly progress reports). Included in the quarterly financial status reports shall be an analysis of
  - B. Project performance as compared to the budget accepted by the Commission for the project. The analysis will show budgets costs, compared to actual expenditures, compared to work performed to date (for each category).
  - C. A **final** financial status report (Standard Form 269) shall be submitted to the Commission Project Officer within 90 days after the end of the award performance period. If the period is longer than one year, or if the agreement is revised to extend the award performance period beyond one year, the First Alaskans Foundation must annually submit a completed Standard Form 269 within 90 days after the end of each anniversary of the award date.
5. The cost principle OMB Circular A-122 is applicable to this award. The administrative requirement OMB Circular A-110 is applicable to this award.
6. The First Alaskans Foundation agrees to comply with the requirements of OMB Circular A-133, "Audits of states, local governments and non-profit organizations."
7. To receive payment, the First Alaskans Foundation must submit a "Request for Advance or Reimbursement," Standard Form -270, to the Commission Project Officer. It is expected that the First Alaskans Foundation will forecast by letter or spreadsheet format, Commission funds needed on a quarterly (or as needed) basis for each grant category or other line budget items.

This does not preclude more frequent Commission payments, than quarterly, given program specific needs. The Commission Project Officer may review all payments to determine if payments made are justified and supported by appropriate records, invoices and other documentation. The Commission reserves the right to prohibit further payments to the First Alaskans Foundation, at any time, if discrepancies involving Commission funds arise, until such time that the discrepancies are resolved to the satisfaction of the Commission. Pay requests for First Alaskans Foundation administrative costs shall be on a separate Standard Form-270 (quarterly) from project pay requests.

**Award Conditions, Project No. 0018-DC-1-E4**

**First Alaskans Foundation**

**Community Development & Capacity Building**

Payment will be made electronically from the Denali Commission to the First Alaskans Foundation.

8. To the maximum extent feasible, considering applicable laws, the First Alaskans Foundation shall accomplish the work of this financial assistance award utilizing local labor and small, minority owned and disadvantaged businesses.
9. A labor type, residence, and wage report shall be submitted to the Commission Project Officer at a minimum of two times annually. At a minimum, these two reports must be on or near August 1<sup>st</sup> or December 1<sup>st</sup> each year to correspond with the Alaska construction season. Reports may be submitted more often. A Labor Type, Residence and Wage report must include the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date.
10. No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of public law 96-74.
11. Project budget revisions shall be in accordance with 15 CFR 24.30(c.iii.2). Written request by letter from the First Alaskans Foundation Project Officer to the Commission Project Officer for concurrence is necessary for budget revision approval.
12. As a pre-requisite for funding approval by the Denali Commission, the First Alaskans Foundation will collaborate and meet with USDA-Rural Development and the Alaska Department of Community and Economic Development to coordinate any planning efforts with communities and larger regional entities. **(Commissioner requirement for funding)**
13. Any audio, visual or written material produced with funds from this financial assistance award will acknowledge the Denali Commission and a courtesy copy will be provided to the Commission Project Officer.
14. The Commission Project Officer will be provided current contact information for the First Alaskans Foundation Project Officer including physical and mailing addresses, telephone number, fax number and e-mail address. Any changes in organization's structure, including board membership and staffing, will be forwarded to the Denali Commission Project Officer.