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Tony Knowles, Governor

Alaska

**Department of Community
and Economic Development**

Division of Community and Business Development - Grants Section

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October 31, 2002

Mr. Paul McIntosh, Project Manager
Denali Commission Mini Grant Asst. Program
510 "L" Street, , Suite 410
Anchorage, AK 99501

RE: Quarterly Progress Report on FFY 00 and FFY 01 Mini-Grant Assistance Program

Dear Mr. McIntosh:

Enclosed you will find a Quarterly Progress Report for both the FFY 00 and FFY 01 Mini-Grant Assistance Programs. These reports cover activity through September 30, 2002.

Should you have any questions which these reports leave unanswered, please do not hesitate to contact me.

Sincerely,



Jo E. Grove
Grant Program Manager

Enc.

QUARTERLY PROGRESS REPORT

A. PROJECT IDENTIFIERS

Project Number: 0011-DC-2000-EI (Denali Commission) and 00CA11100000210 (United States Forest Service)

Project Title: FFY 00 Mini-Grant Assistance Program (State Fiscal Year 2001)

Name of Recipient Organization: State of Alaska, Department of Community & Economic Development, Division of Community & Business Development

Principal Contacts: Jo E. Grove for Grants and Nelda Warkentin for Applications

Funding: Federal: \$652,000 (\$500,000 DC & \$152,000 USFS)
Recipient Share: \$123,000 (\$65,000 for DC and \$58,000 for USFS)

Award Period: From: July 1, 2000 through March 31, 2003 for DC
From September 1, 2001 through September 30, 2002 for USFS

Period Covered by this Report: July 1, 2002 through September 30, 2002

B. PROJECT SUMMARY and STATUS OF INDIVIDUAL GRANTS

The Department of Community & Economic Development administers the Mini Grant Assistance Program with funds from the Denali Commission and the United States Forest Service. The Department awards Mini-Grant Assistance funds for both agencies through an annual competitive application process to local governments, tribal governments and non-profit organizations. The application materials are generally made available in May; applications are due in October; and awards are made in January. We experienced some delay in the awards process in FY 01 due to the quantity of applications received, (over 100) but awards were eventually announced in February 2001.

With a total of \$629,000 available for grants, 25 applicants were awarded funds from the two pots of money. Four of the awarded grants did not materialize because the grantee could not satisfy contingencies placed on the awards or the applicant decided not to accept the funds. The City of Thorne Bay, the City of Cold Bay, the City of False Pass, and the Native Village of Kiana grants were not executed. The City of Seward project was picked up after the others fell through. All of the FFY 00 grants are now completed and closed. This is the final report on the FFY 00 Mini-Grant Funds.

The following projects were funded with Denali Commission Funds:

1. **City of Aniak #811329** **VPSO Housing Upgrade**
- | | | | | |
|-------------|-------------------|---------------|--------------|---|
| Grant term: | 4/1/01 – 12/31/01 | | On budget? | Y |
| Amend | 6/30/02 | \$ Source: DC | On schedule? | Y |
| term: | | | | |
| Grant | \$30,000 | | | |
| award: | | | | |

The purpose of this grant is to move an existing building to city-owned property with sewer access and complete renovations for use as VPSO housing. The grant is closed. Total expended \$29,813.

2. **Cheesh'na Tribal Council #811330** **Grocery Feasibility Study**
- | | | | | |
|-------------|-------------------|---------------|--------------|---|
| Grant term: | 4/1/01 – 12/31/01 | | On budget? | Y |
| Amend | 3/31/02 | \$ Source: DC | On schedule? | Y |
| term: | | | | |
| Grant | \$19,567 | | | |
| award: | | | | |

The purpose of this grant is to prepare a feasibility study for a mini-grocery store in Chistochina. The feasibility study is complete; pre-business plan complete. Grant closed.

3. **NORTHWAY INC. #811274** **Lodge Feasibility Study**
- | | | | | |
|-------------|--------------------|---------------|--------------|---|
| Grant term: | 4/15/01 – 12/31/01 | | On budget? | Y |
| Amend | 6/30/02 | \$ Source: DC | On schedule? | Y |
| term: | | | | |
| Grant | \$28,875 | | | |
| award: | | | | |

The purpose of this grant is to complete a feasibility study for a lodge in Northway. The study is complete and indicates that the lodge is feasible. The grant is now closed with expenditures of \$28,822.

4. **Pedro Bay V. Council #811213** **Boat Landing Design**
- | | | | | |
|-------------|-------------------|---------------|--------------|---|
| Grant term: | 3/1/01 – 12/31/01 | | On budget? | Y |
| Amend | 3/31/02 | \$ Source: DC | On schedule? | Y |
| term: | | | | |
| Grant | \$30,000 | | | |
| award: | | | | |

The purpose of this grant is to complete a preliminary design for a public boat landing and waterfront. The design alternatives have been finalized and the community selected a preferred option based on current and projected needs. The design detail and cost-to-construct estimates are complete. Grant is now closed.

5. **Port Alsworth Imp. Corp. #811214** **Road & Trail Plan**
- | | | | | |
|-------------|-------------------|---------------|--------------|---|
| Grant term: | 3/1/01 – 12/31/01 | | On budget? | Y |
| Amend | 6/30/02 | \$ Source: DC | On schedule? | Y |
| term: | | | | |
| Grant | \$26,000 | | | |
| award: | | | | |

The purpose of this grant is to define and establish legal public rights-of-way throughout the community and appropriately mark and map these to provide legal access for residents. Quarterly reporting approved. RP Kinney Associates was awarded the contract. The project is now completed.

6. **City of Ruby #811248** **Develop Riverfront Park**
Grant term: 4/1/01 – 12/31/01 On budget? Y
Amend 6/30/02 \$ Source: DC On schedule? Y
term:
Grant \$16,675
award:
The purpose of this grant is to develop a public park as an extension of the campground.
The project is completed and grant closed with \$9355 expended.
7. **City of Anderson #811215** **Upgrade Riverside Park**
Grant term: 3/1/01 – 12/31/01 Grant award: \$30,000 \$ Source: DC
The purpose of this grant is to upgrade Riverside Park, a 616-acre recreational park next to the Nenana River. Grant closed.
8. **Circle Traditional Council #811192** **Sawmill Equipment Purchase**
Grant term: 3/1/01 – 12/31/01 Grant award: \$30,000 \$ Source: DC
The purpose of this grant is to purchase & install a lumber drying kiln at the existing sawmill. Grant is complete and closed out.
9. **Denali Arts Council #811244** **Renovate Community Hall**
Grant term: 4/1/01 – 12/31/01 Grant award: \$30,000 \$ Source: DC
The purpose of this grant is to renovate an airplane hangar for use as a community center and theatre. Grant complete and closed out.
10. **Boys & Girls Club of the Tanana Valley # 821015** **B/G Club**
Grant term: 9/1/01 – 12/31/01 Grant award \$16,500 \$ Source: DC
The purpose of this grant is to cover a portion of the down payment to acquire an existing building in North Pole to house the Boys & Girls Club programs. Grant complete and closed out.
11. **Funny River Emergency #811256** **Construct Fire Hall**
Grant term: 4/1/01 – 12/31/01 Grant award: \$30,000 \$ Source: DC
The purpose of this grant is to construct a new Fire Hall. MG funds will be used for the foundation and building materials. Grant complete and closed out.
12. **Naknek Native Council #811233** **Seafood Processing Feasibility**
Grant term: 4/1/01 – 12/31/01 Grant award: \$19,400 \$ Source: DC
The purpose of this grant is to prepare a feasibility study and business plan for a community-owned value-added seafood processing facility in Naknek to serve the Bristol Bay area. Grant complete and closed out.
13. **Nelson Lagoon V. Council #811143** **Strategic Plan**
Grant term: 2/1/01 – 12/31/01 Grant award: \$14,995 \$ Source: DC
The purpose of this grant is to complete a Strategic Economic and Community Development Plan. Grant complete and closed out.
14. **City of Ouzinkie #811242** **Restore Boardwalk**
Grant term: 4/1/01 – 12/31/01 Grant award: \$30,000 \$ Source: DC
The purpose of this grant is to restore the existing boardwalk to a safe condition so that it can be used by the local residents and for promoting local economic development in tourism. Grant complete and closed out.
15. **Seward Chamber of Commerce #811240** **Media Campaign**
Grant term: 3/29/01 – 6/30/01 Grant award: \$26,000 \$ Source: FS/DC
The purpose of this grant is to fund a media campaign to include a video, a brochure and an Internet PowerPoint presentation. This grant was funded with MG funds leftover from prior years: FFY99 USFS @ \$14,698 and AIDEA @ \$6,675; FY01 DC @ \$2,630 and FY01 USFS @ \$1,997. Grant complete and closed out.

16. **Stebbins Community Assoc. #820770** **D/E Clinic**
 Grant term: 4/1/01 – 12/31/01 Grant award: \$28,800* \$ Source: DC
 The purpose of this grant is to prepare an engineering study and preliminary design plans for a new clinic. Grantee only expended \$25,000 of the award. Grant closed.
17. **City of Togiak #811144** **Arts & Crafts Business Plan**
 Grant term: 2/1/01 – 12/31/01 Grant award: \$16,125 \$ Source: DC
 Amend 3/31/02
 term:
 The purpose of this grant is to prepare a business plan for the community's existing arts & crafts center. Grant closed.

The following projects were funded with Forest Service funds:

1. **Bristol Bay EDC #811265** **Install Ice Plants**
 Original grant: 4/1/01 – 12/31/01
 Amend term: 6/30/02 \$ Source: FS
 Grant award: \$30,000
 The purpose of this project is to purchase and install portable Flake Ice Production Plants in the following communities: Dillingham, Egegik, Manokotak, Naknek, Port Heiden, Togiak, Twin Hills and Ugashik. Grant funds utilized to cover administrative and engineering start-up costs for the first year of the three-year installation project. Manokotak and Twin Hills declined participation in this project. Project is complete and grant closed.
2. **Native Village of Kiana #unassigned: Craft Marketing Plan**
 Original grant:
 Grant award: \$15,914 \$ Source: FS
 The Grantee was notified via Certified Mail on 2/27/02 that this award has been **officially withdrawn**. Repeated attempts to negotiate the grant and finalize the grant agreement were unsuccessful.
3. **City of Nulato #811194** **Townsite Survey/Subdivision**
 Original grant: 3/1/01 – 12/31/01
 Grant award: \$21,220* \$ Source: FS
 The purpose is to survey and subdivide two blocks to provide 20 new lots in the Nulato New Townsite. This project is complete; grant is officially closed. *The project was complete under budget; award reduced to \$12,196.50.
4. **City of Nunam Iqua #811148** **Causeway Feasibility/Engineering**
 Original grant: 2/1/01 – 12/31/01
 Amended term: 3/31/02 \$ Source: FS
 Grant award: \$30,000
 The purpose is to prepare a feasibility/engineering study to determine a cost-effective approach for causeway construction. The causeway would support utilities and provide a transportation route. This project is complete; grant is officially closed. Copies of the final feasibility/engineering study were received.
5. **Pilot Point T. Council #811216** **\$29,183 Energy Eng Study**
 Original grant: 3/15/01 – 12/31/01
 Amended term: 3/31/02 \$ Source: FS
 The purpose of this grant is to complete the critical engineering studies necessary to proceed with developing co-generational wind power for the village of Pilot Point. This project is complete and the grant closed.

6. **Seward Chamber of Commerce #811240** \$26,000 **Media Campaign**

Original grant: 3/29/01 – 6/30/01

\$ Source: FS/AIDEA/DC

The purpose is to fund a media campaign that includes a 20-minute video, an Internet PowerPoint presentation and a printed brochure. This grant was funded with funds from prior years: FFY99 USFS @ \$14,698 and AIDEA @ \$6,675; FFY01 DC @ \$2,630 and FFY01 USFS @ \$1,997. This project is complete and the grant closed.

Jo E. Grove

10/31/02

Prepared by Jo E. Grove, Grants Manager

Date