



## **How to Nominate a Project for Denali Commission Transportation Program Funding**

The following summarizes the project nomination process for Denali Commission Transportation Program funding. For more information and to find the documents referenced below, please see the Denali Commission (Commission) Transportation Program webpage, on the Commission's website at [www.denali.gov](http://www.denali.gov); click on Program/Transportation/Documents.

The following is required in order to be eligible for transportation funding:

- **A city, borough, or tribal government status** is required for the Denali Commission Transportation Program's maintenance agreements. Community associations and 501 (c)(3)s are not legal entities for the purposes of signing these agreements. The maintenance agreement requirement is a function of the federal-aid funding used in this program, and a general policy of the Denali Commission.
- **The project sponsor must own the facility it nominates** or have the owner's authority to submit the project to the Committee. A joint resolution between the owner and sponsor is required. Alaska Department of Transportation and Public Facilities (DOT&PF) owned and/or operated road and harbor projects may only be submitted for consideration by DOT&PF.
- **ALL DOT&PF nominated projects must be** sent through DOT&PF Program Development for review and approval by the DOT&PF Commissioner.

For questions regarding eligibility please contact the Transportation Program Manager or Director of Programs at 907-271-1414.

### **Step 1**

Review the following documents found on the Denali Commission website at [www.denali.gov](http://www.denali.gov), click on Programs/Transportation/Documents:

- Project Ranking Considerations
- Project Selection Process
- Project Evaluation Criteria

### **Step 2**

Complete the following forms:

- Roads Project Nomination Form or Waterfront Project Nomination Form. The project nomination form provides a detailed description of the proposed project and demonstrates the sponsor's financial and managerial ability to maintain the facility.
- Project Summary Sheet
- IRS Request for Authorization Form
- 424 Federal Application Form

All forms can be found on the Transportation Program webpage at [www.denali.gov](http://www.denali.gov); click on Programs/Transportation/Documents.

### **Step 3**

Ensure all required attachments are included in the nomination package before submitting; a checklist is provided in Section V of the project nomination form.

### **Step 4**

Once the nomination form is complete and all items have been checked off, please provide one **unbound** copy and submit **by November 1st** to the following address:

Denali Commission  
Attn: Transportation Program  
510 L Street, Suite 410  
Anchorage, Alaska 99501

**Email and Fax submittals will not be accepted.**