



Denali Commission
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Anchorage, AK 99501

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888.480.4321 *toll free*
www.denali.gov

**Transportation Program
Waterfront Development Pre-Award Conference
Design and Construction
Wednesday April 28, 2011 - 2-3pm
Teleconference # 1.866.921.2202 – Passcode #*3799432*
Wednesday April 28, 2011 – 3-4pm
Teleconference # 1.866.921.2202 – Passcode #*9855199***

Introductions & Opening Comments	Staff
Overview of Transportation Goals Funding Timeline/Status	Tessa DeLong
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Meeting Concludes	



Denali Commission – Transportation Program

Electronic Processing of

Funding Opportunities (Grants) for Grantees



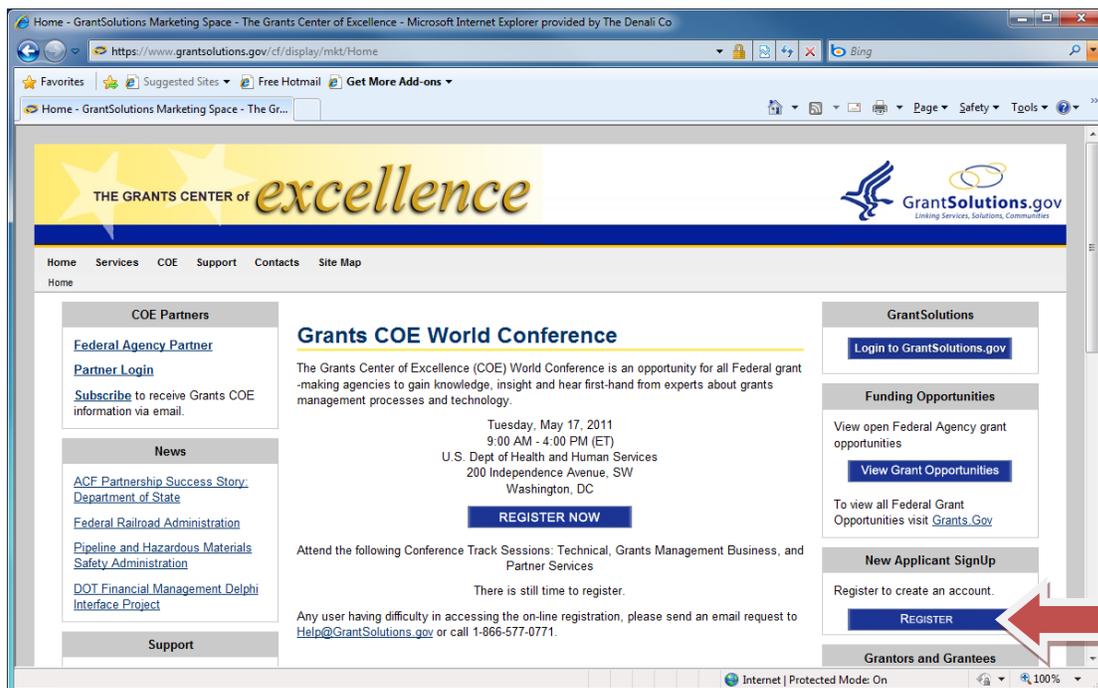
Applying for a Denali Commission Funding Opportunity (Grants):

The Denali Commission requires you to submit your application electronically through the federally mandated electronic processing system www.grantsolutions.gov. This document provides instructions on the electronic processing of grants and how to obtain a GrantSolutions grantee account, apply for a Denali Commission funding opportunity (grant), and amend an existing grant with the Denali Commission. Your agency must also be registered with the U.S. Federal Government Central Contractor Registration to receive any federal funds. To verify your agency is registered or to register go to www.bpn.gov/ccr.

1) Obtaining an Account for First Time Applicants

Go to the GrantSolutions website at <http://www.grantsolutions.gov/>.

On the right side of the page, scroll down to the box for First Time Applicants, click on the [Register](#) button. Fill out this form and click on [Submit](#) if you are sure that your organization does not already have an account in GrantSolutions.gov. If you think there is a possibility that your organization has been registered with GrantSolutions.gov, click on [Cancel](#) to return to the previous page.



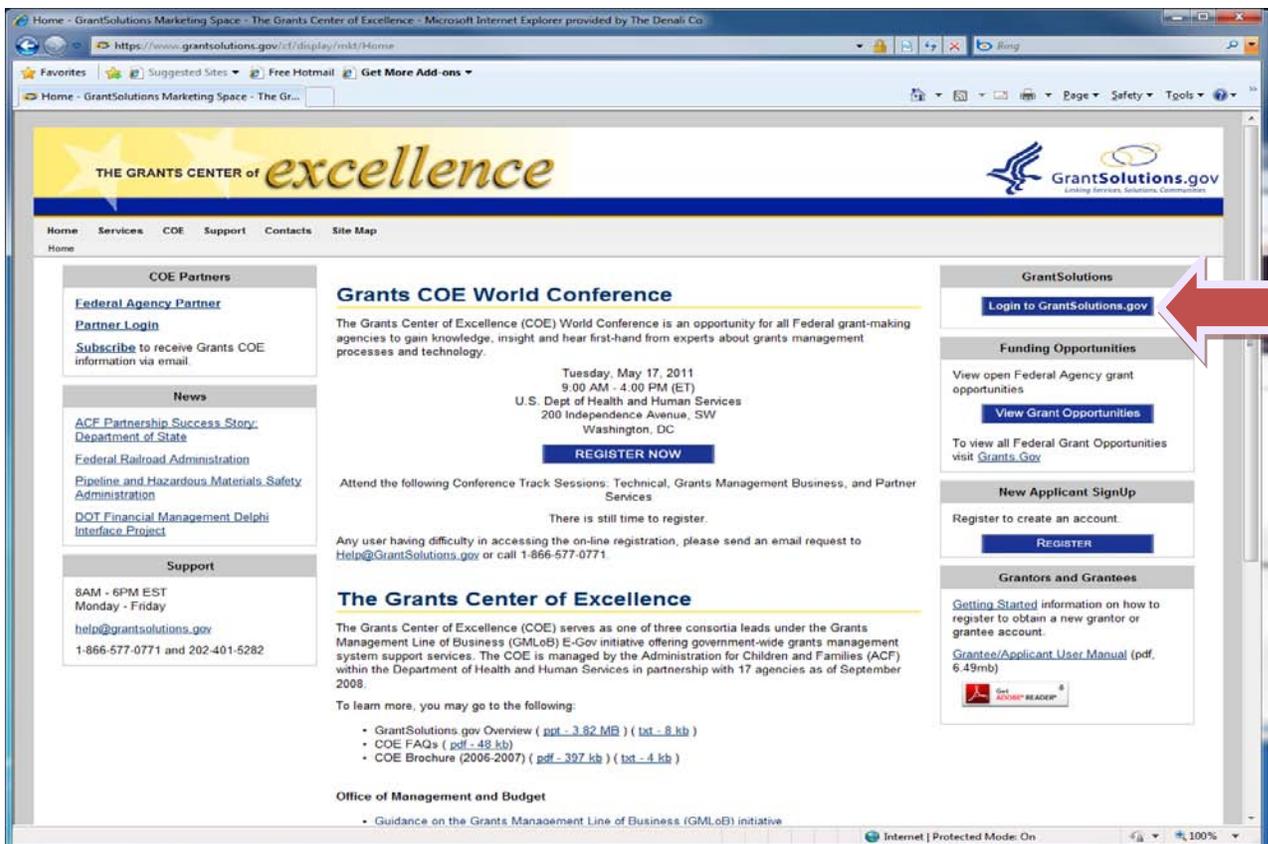
2) Obtaining an Account for Existing Applicants

On the right side of the page, scroll down until you see the blue box for Grantors and Grantees. Click on the [Getting Started](#) link. This will take you to the [GrantSolutions.gov](http://www.grantsolutions.gov) Getting Started page.

Scroll down to the area marked **Non-Federal** Customers (Existing Grantees and Prior Applicants). Read and follow the instructions for obtaining a new grantee account. Click on the GrantSolutions Grantee User Account Registration Form (pdf - 660 kb) link to obtain an account request form.

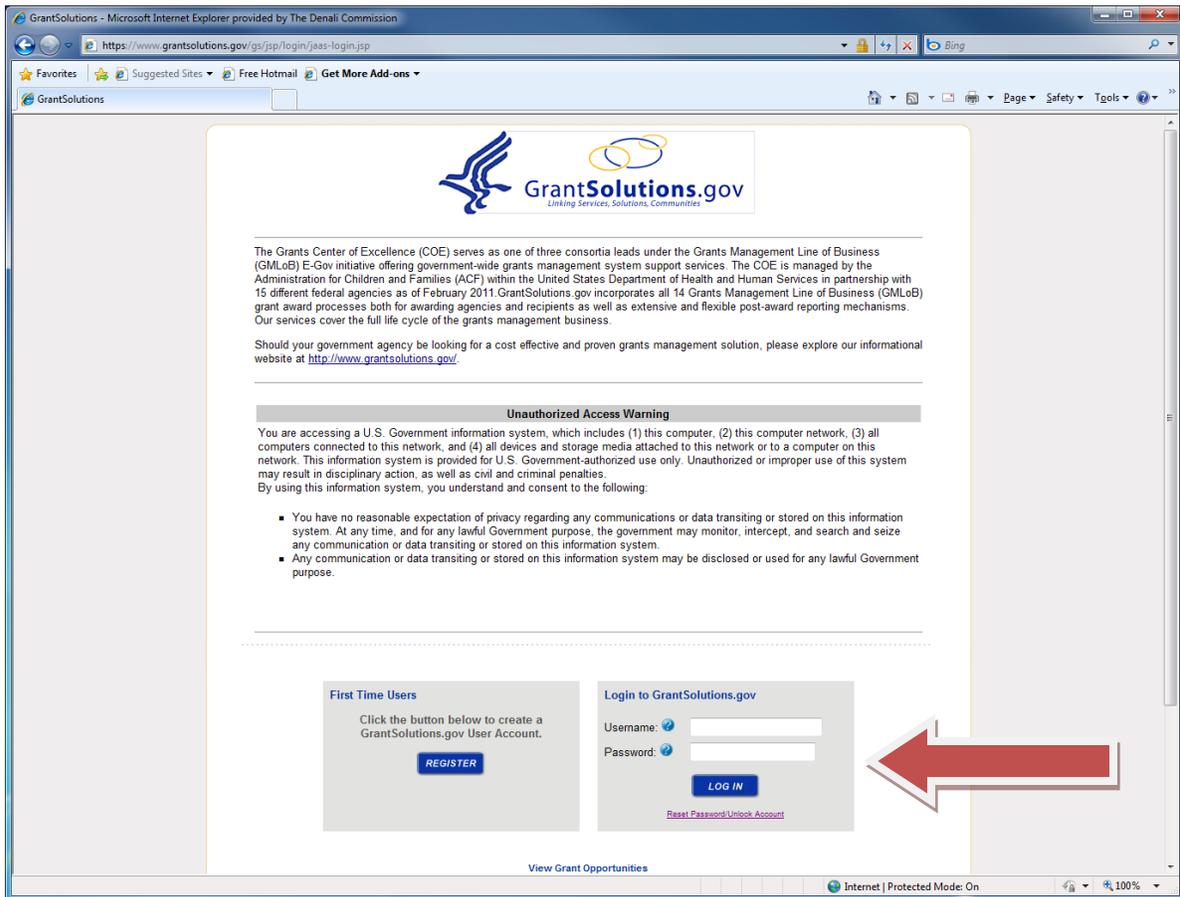
3) Login to GrantSolutions.gov, after you have a login ID and password

Go to <http://www.grantsolutions.gov/>. See the example screens on the next page on how to log in.



This will take you to the GrantSolutions.gov login page.

Type in your [GrantSolutions.gov](https://www.grantsolutions.gov) username and password and click on submit to log in.



After you log in, you will want to view the grant announcements for the funding opportunities.

4) View Grant Announcements

To View an Announcement: Click [Funding Opportunity](#)

The Funding Opportunity screen provides Grantees with general announcement information, and access to all application kit materials in order to view and print application forms and information. In addition, the Funding Opportunity screen provides Grantees with the ability to apply online and obtain information for any required mail-in submissions.

View an Announcement.

- a) A list of Non-Competing and Competing Announcements that are available for applicants will appear. For each announcement, the Program Office, Grant Program, Application Due Date, Announcement Type, and [Apply](#) link will appear.

- b) For the desired Announcement, click on the [Announcement Title](#) (ex. 2009 Intercity Passenger Rail) to view the Announcement.
- c) When viewing the announcement, the Announcement Title, a brief description of the funding opportunity, instructions for applying for the announcement, agency contacts, and all instructions and forms providing information for the applicant will appear.
- d) From the list of forms, clicking on the [View File](#) link will open a pdf file of the form for the applicant to print, download, and save. In addition, clicking on the [View Web Page](#) link will launch a webpage that contains information pertinent to the announcement and/or application. Close the window after viewing, printing, and saving all desired forms.
- e) To apply for the Announcement, continue with instructions that outline how to "Apply for an Announcement" below.

Note: An application with data entered but not submitted will show an Application Package Status of "Work in Progress". "Work in Progress" applications are still open for edits and attachments, and are not viewable by the Grants Office. Applications must be submitted and show a status of "Complete" before the Grants Office can begin reviewing the application.

5) Apply for an Announcement

To access an Announcement for the purpose of applying: Click [Funding Opportunity](#)

The Funding Opportunity screen provides Grantees with general announcement information, and access to all application kit materials in order to view and print application forms and information. In addition, the Funding Opportunity screen provides Grantees with the ability to apply online and obtain information for any required mail-in submissions. The GrantSolutions Application Control Checklist displays all application forms that should be downloaded and/or completed online in order to apply for an announcement.

- a) A list of Non-Competing and Competing Announcements that are available for applicants will appear. For each announcement, the Program Office, Grant Program, Application Due Date, Announcement Type, and [Apply](#) link will appear.
- b) For the desired Announcement, click on the [Apply](#) link to apply for the announcement.
- c) The GrantSolutions Application Control Checklist screen will appear listing all Adobe pdf forms and online forms that must be read and completed in order to apply for the announcement.
- d) The application kit varies by the various programs and announcement according to the program requirements. The application kit may contain forms from the Program Service Office and Grants Service Office of the following types: *(Your application kit will be directed by the Program Area and may not contain all these.)*
 - Grant Announcement
 - Information for the Applicant
 - Online Forms (SF424 v2, SF424a, , SF424b, and SF424d)
 - Additional Information to be Submitted
 - Proof Filing
 - Statues/Regulations
- e) **General instructions for completing an application.** Common Online Forms include narratives and application forms such as SF424 v2, SF424a, SF424b and/or SF424d.

The following provides specific details on how to complete the forms and how to submit them in GrantSolutions.

-To enter a narrative, click on the [Enter Comments](#) link. A window allowing comments regarding the narrative upload appears. Up to 80 characters of text can be entered into the window. Click on [Save](#) to save the comments or [Close](#) to close the comments without saving. Most agencies require complete narratives to be uploaded in the Attachments section to the right of the Enter Comments section.

-To enter an SF424 v2 Application for Federal Assistance form, click on the [Enter Online](#) link displayed next to the SF-424 description. The "SF424 (Version 2) - Edit" window will appear. Download the Instructions for filling out an SF424 by clicking on the [424 version 2 Instructions](#) link. On the "SF424 (Version 2) - Edit" window, a **red asterisk (*)** indicates fields that are required unless those fields are greyed out or do not allow entry. In those cases, the information is pre-populated from the announcement or not relevant. Click on the [Save](#) link to save entered data. Once all data is entered, click on the [Validate](#) link to validate the form and ensure that all required fields have been completed and all calculations have been cross-checked and verified. The validation process requires many of the SF424 budget forms to be cross-checked against each other; thus, error messages indicate which fields are being validated with fields on other forms. A list of all SF424 forms subject to validation are displayed on the "GrantSolutions Application Control Checklist".

-Upload an Attachment. Attachments can be uploaded for any online form that displays the Attachments area to the right of the online form. Click on the [Uploaded Files](#) link to upload an attachment. Click on the [Upload Attachment](#) box to open the "Attachment - Upload" window. Type in a description of the attachment. Click on the Browse button to choose the attachment from your local pc, select the file, and click on Open to return to the "Attachment - Upload" window. Finally, click on the [Attach](#) button to attach the file or [Cancel](#) to cancel the attachment and return to the Attachments window. Additional attachments can be attached in the same manner as the first attachment. Attachments can be viewed or removed by clicking on the [View](#) and [Remove](#) links. After all attachments are attached, click on the [Close](#) button to return to the "GrantSolutions Application Control Checklist" window.

-Document Mail-in Items. Click on the [Mail-in Items](#) link to document a Mail-in Item. The "Attachments" window will appear. Click on the [Add Mail-In Item](#) to add a Mail-in Item. Enter a "Description" in the corresponding text-box. Click on the [Add](#) button to add the description and return to the "Attachments" screen. Click on the [Cancel](#) button to return to the "Attachments" screen. Click on the [Close](#) button to return to the "GrantSolutions Application Control Checklist" window.

-View, Print, or Save a Form. Click on the [Hard Copy \(.pdf\)](#) link beside of any pdf form that is provided as instructions or information for the applicant. The form will appear in a pdf window from where it can be viewed, printed, and/or saved according to the applicant's need.

- f) As you complete the required forms for your funding opportunity, you will notice after each step in the "GrantSolutions Application Control Checklist" a display listing the updated status of each item, see the noted statuses below:

-All online forms requiring a submission check will display a red triangle with an exclamation point  if no entry has been made. Entry should be made for these forms.

-All online forms requiring validation will display a red  to indicate that the form has saved but not validated. Validation should be made for these forms.

-All online forms having data entered and completed validation will display a green checkmark  to indicate that data was entered and as required was validated.

-All online forms should be saved and validated before submitting the application; thus the green checkmark is a visual aid to assist applicants in assuring completeness before submission.

- g) The *Print Application* allows applicants to print the application as an adobe file “pdf”, you can save it and print the document.
- h) An application with data entered but not submitted will show an Application Package Status of "Work in Progress". "Work in Progress" applications are still open for edits and attachments by the applicant, and are not viewable by the Grants Office.
- i) To submit the application, continue with instructions to Verify and Complete Submission of the application, so that the Grants Office can review your application.

Note:

Applications must be submitted and show a status of "Complete" before the Grants Office can begin reviewing the application.

RETURNED APPLICATIONS - If an application is returned by the Denali Commission, you will receive an e-mail advising you to complete the application or change the application, repeat any missed steps as outlined above, and to re-submit your application or the Grants Office cannot see your application or review it.

6) Award of the Grant

The Denali Commission will notify the grantee when the grant is issued and will send you a copy of the issued document with all the terms and conditions that apply to your grant. This will be your document of record.

Grantsolutions will also send you an electronic e-mail when the award has been issued.

7) Processing Electronic Post–Award Amendment Applications (required to Amend a current grant)

After Award of the grant (post-award), the grantee may need to apply for an extension with or without funds, expansion with or without new funds, or budget revisions to your grant. You will need to go into to www.grantsolutions.gov to select the grant to submit an amendment.

1. You will go to the [My Grants List](#) and select the grant to amend. If you don't see your grant number listed, check to see if it has expired. If expired, you will need to uncheck the "Hide Expired" button to see your grant. You can contact your program manager for further instructions if you still cannot see the grant.
2. After you select the grant number, you will go to a new screen and select the [Manage Amendments](#) link.
3. You will go to the Manage Amendments screen, then click on the [New](#) button.
4. You will be prompted on the new screen to select an Amendment Type.
5. Once you select the Amendment Type, you will need to complete the application forms for that pre-defined amendment type.
6. The steps to complete the amendment forms are the same as a new application and can be followed in "5) Apply for an Announcement – General Instructions items e through i on the previous pages.
7. You will then select the [submit](#) button to send to the Denali Commission for processing your request for amendment.

DENALI COMMISSION CONTACT INFORMATION:

For Denali Commission assistance please contact your Denali Commission Program Manager at (907) 271-1414 or the Grants Administrator, Betty Sorensen at bsorensen@denali.gov or (907) 271-3415.

TRANSPORTATION PROGRAM MANAGERS:

Tessa DeLong, tdelong@denali.gov or (907) 271-1624

Adison Smith, asmith@denali.gov or (907) 271-1640

Instructions for accessing the Denali Commission's Online Project Database and Reporting Wizard

Step 1

Log in to the Denali Commission's website at www.denali.gov

Denali Commission - Partnering to develop Alaska's basic infrastructure

Type
www.denali.gov

contact us | search | site map

Welcome To The Denali Commission

Home | Programs | Project Database | About the Commission | Administration | Grants/Solutions | Media | Inspector General

Denali Commission - Partnering to develop Alaska's basic infrastructure

The Alaska Clearinghouse
Welcome to the Alaska Clearinghouse for the American Recovery and Reinvestment Act of 2009! The Denali Commission in partnership with the Alaska
Read more...

Training Advisory Committee Meeting
The Denali Commission will hold its next Training Advisory Committee meeting on Thursday, March 26, 2009 in Anchorage, Alaska. The meeting will run from
Read more...

Denali Commission Policies
At the November 18, 2008 quarterly meeting in Anchorage, AK the Commission adopted the attached Policy Document which will be applied to all
Read more...

The Draft FY 09 Work Plan
At the March 24, 2009 quarterly meeting in Juneau, AK the Commission approved the release of the revised DRAFT FY09 Work Plan. The Commission is requesting public
Read more...

Barge Landing Report - Executive Summary
In 2007, the Denali Commission partnered with the U.S. Army Corps of Engineers, Alaska District to develop a Statewide Barge Landing Assessment
Read more...

Summer Internship Opportunities
The Denali Commission is offering paid summer internships open to all undergraduate and graduate students who are interested in the areas of health,
Read more...

Calendar of Events
Photo Gallery
eNewsletter
Monthly Program Updates
Alaska Clearinghouse

Click on the State of Alaska icon to view an interactive map of all Denali Commission projects by funding year, location, and program area.

USA.gov
Growth With Trade Easy

FOIA | Privacy Statement

<http://www.denali.gov/>[4/1/2009 12:26:39 PM]

Step 2

Click on the **Project Database** link

Project Database



contact us | search | site map

Project Database

Home | Programs | **Project Database** | About the Commission | Administration | GrantsSolutions | Media | Inspector General

Project Database

Grants Management Electronic Processing and Reporting Systems

The Denali Commission (Commission) has two electronic web-based systems for Grants Management; GrantSolutions for processing proposed awards and post award amendments and the Commission Project Database for reporting progress on funded awards.

Commissions Project Database - Electronic Grants Management Reporting System

The Commissions Project Database (www.denali.gov/depdb) is an integrated, online management reporting and tracking tool for Commission projects. The project database is used to manage the electronic reporting of award data by recipients and is also available to the general public to view every award and project funded by the Commission in its history. This database provides all project information and encourage public viewing and sharing of information particularly through the reports module on the Commissions project database. The project database also enables Commission staff to manage projects by milestones and retrieve at-a-glance data of major project criteria including: the scope, award theme, schedule, budget, and reporting.

All award recipients must adhere to the Commissions terms and conditions outlined in their award agreement for reporting. The Commission's web-based project database is the tool used for submitting all progress and close-out reports.

Click on the State of Alaska icon to view an interactive map of all Denali Commission projects by funding year, location, and program area.

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Denali Commission Grant Reimbursement Process

Overall Process

Payments under each award will be made by electronic transfer in response to a Standard Form 270 (SF-270) "Request for Reimbursement", submitted by the recipients. Requests for reimbursements may be made at the end of each quarter or as needed. The SF-270 and supporting documentation including contractor invoices and method of payment (copy of check or bank transfer) can be submitted to the Denali Commission via fax, e-mail, or mail for payment to be processed. The SF270 form is available on the Denali Commission website: www.denali.gov/index.php?option=com_docman&Itemid=276

Payments made are in accordance with OMB A-102. You may contact the Denali Commission's Operations Administrator directly at (907) 271-1414 for further information about submitting this form.

E-mail: finance@denali.gov or marmstrong@denali.gov

Fax: (907)271-1415

Mailing Address: 510 L Street, Ste 410 Anchorage, AK 99501

SF270 Form Instructions

Each section must be complete

Box 1 a – Place an **X** in Reimbursement. This supports your request for repayment on your expenditures.

Box 1 b – Place an **X** in Partial, if you are requesting a portion of your full award. You will only use Final, if you are making a final draw for funds on your project.

Box 2 – Select the Accrual box, this reflects your request for funds to-date, matching your supporting documentation.

Box 4 – Provide the award number assigned to your project.

Box 6 – Enter your tax id

Box 8 – Provide a beginning and end date that represent the timeframe you incurred your expenses. *Please note they may not exceed your performance period beginning or end dates.

Box 9 – Place the recipient's name and address.

Box 11 – The SF270 form will auto populate some of the information into the TOTAL column on the right side of the form to help with accuracy.

Box 11 Line A – Total Program Outlays To-Date, this includes the combined total of any previously requested amounts and the current requested amount.

Box 11, Line G – Input the total of Line E

Box 11, Line H – Federal Payments Previously Requested, this is the sum of all previously received funds.

Box 11, Line I – This will auto-fill your request for funds based on the calculations of Line G minus Line H. *If your requested amount does not accurately reflect you may need to go back and repeat steps, starting at Box 11, Line A.

Total Column, Line I – Manually adjust to reflect the current requested amount. The spreadsheet does not auto-fill this for you.

Box 13 – Signature of authorized official and date.

April 26, 2011

REQUEST FOR ADVANCE OR REIMBURSEMENT

(See instructions on back)

OMB APPROVAL NO. 0348-0004	PAGE _____ OF _____ PAGES
1. TYPE OF PAYMENT REQUESTED a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT b. "X" the applicable box <input type="checkbox"/> FINAL <input checked="" type="checkbox"/> PARTIAL	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED	4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY <p style="text-align: center;">Award #101</p>
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6. EMPLOYER IDENTIFICATION NUMBER 01-123456	7. RECIPIENT'S ACCOUNT NUMBER OR IDENTIFYING NUMBER	8. PERIOD COVERED BY THIS REQUEST FROM (month, day, year) 01/01/2011 TO (month, day, year) 03/31/2011
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9. RECIPIENT ORGANIZATION Name: Denali Commission Number and Street: 510 L Street, Ste 410 City, State and ZIP Code: Anchorage, AK 99501	10. PAYEE (Where check is to be sent if different than item 9) Name: Number and Street: City, State and ZIP Code:
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11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ACTIVITIES ▶	(a)	(b)	(c)	TOTAL
a. Total program outlays to date (As of date)	\$ 10,000.00	\$	\$	\$ 10,000.00
b. Less: Cumulative program income				0.00
c. Net program outlays (Line a minus line b)	10,000.00	0.00	0.00	10,000.00
d. Estimated net cash outlays for advance period				0.00
e. Total (Sum of lines c & d)	10,000.00	0.00	0.00	10,000.00
f. Non-Federal share of amount on line e				0.00
g. Federal share of amount on line e	10,000.00			10,000.00
h. Federal payments previously requested	5,000.00			5,000.00
i. Federal share now requested (Line g minus line h)	5,000.00	0.00	0.00	5,000.00
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month			0.00
	2nd month			0.00
	3rd month			0.00

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested (Line a minus line b)	\$ 0.00

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.	SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL	DATE REQUEST SUBMITTED April 26, 2011
	TYPED OR PRINTED NAME AND TITLE Denali Commission Finance Dept.	TELEPHONE (AREA CODE, NUMBER, EXTENSION) 907-271-1414

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

<u>Item</u>	<u>Entry</u>	<u>Item</u>	<u>Entry</u>
2	Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis.		activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page.
4	Enter the Federal grant number, or other identifying number assigned by the Federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement.	11a	Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees.
6	Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency.	11b	Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement.
7	This space is reserved for an account number or other identifying number that may be assigned by the recipient.	11d	Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance.
8	Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested.	13	Complete the certification before submitting this request.
Note:	The Federal sponsoring agencies have the option of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports.		
11	The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or		



Transportation Program Funding Requirements

Legislation

On August 10, 2005, the President signed into law the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) Denali -- the new Denali Access System Program in SAFETEA-LU provides \$60 million from the Highway Trust Fund through 2009 to fund planning, design, engineering, and construction for highways and other surface transportation infrastructure priorities for the region, as determined by an advisory committee to be established within 3 months by the Denali Commission.

Titles 23 United States Code Requirements (Denali Commission Summary)

Denali Commission, in consultation with the Federal Highway Administration, Alaska Division (FHWA) will provide financial management and project development technical assistance throughout the project to assist in successful project execution.

All payments for design and/or construction tasks associated with the subject project are on a reimbursable payment basis.

Contractual and consulting services used in this project shall be procured in an open and fair competitive manner, consistent with the Federal Acquisition Requirements (FARS) and other applicable federal law.

Contractual services procured through sole-source contracts, or through processes that do not meet the FAR and/or Title 23 requirements, will not be eligible for Denali Commission funding.

Prior to starting the competitive-bid process for design engineering and/or construction management services, the Recipient will meet in a pre-bid meeting with the Manager to review the procurement process.

The Manager, in consultation with FHWA, will work with the Recipient to develop a procurement process applicable to project conditions. The Manager will approve the procurement process prior to advertising for design engineering and/or construction management services.

Subsequent to the successful award of a design engineering and/or construction management contract, the Recipient, the successful firm and the Manager will conduct a post-award meeting to review FHWA requirements associated with the contract tasks.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

Design

Design development and management will begin with a competitive bid process for design engineering services that meets Title 23 USC requirements, including advertising in regional and statewide publications. Prior to advertising, the project sponsor will submit the procurement process and advertising package to the Manager for approval. Subsequent to selection, the Recipient will conduct a post-award meeting as outlined in the paragraph above.

A selected design-qualified engineering firm will execute tasks and develop products including, the National Environmental Policy Act (NEPA), design, utilities, and Right of Way approvals, including the Buy America Steel program, appropriate for Title 23 USC requirements and site conditions. The Manager, in consultation with FHWA will conduct subsequent product reviews and approvals as needed. If the project is funded for and scheduled for construction, the engineering firm will prepare construction bid documents for review and approval, and will execute subsequent advertising, selection and negotiation tasks for the Recipient.

Construction

Construction Management will be accomplished through a qualified construction management firm, selected by the Recipient through a competitive bid process compatible with Title 23 USC requirements. Prior to advertising, the project sponsor will submit the procurement process and advertising package to the Manager for approval. If construction bid documents are not in place for the Denali Commission funded project, the selected engineering firm will prepare construction bid documents for approval, and will execute subsequent advertising, selection and negotiation tasks for the Recipient.

The Recipient, through the selected engineering firm, will execute construction under Davis-Bacon wage requirements and in accordance with the project's approved NEPA environmental documents, Corps of Engineers permits, and other federal, state and local permits.

The Recipient owns the facility and will ensure a clear Right of Way adequate for construction. The approved environmental and Right of Way documents will be retained in the project's file at Denali Commission. The Recipient is responsible for ongoing maintenance after construction is complete.

Direct and Indirect Costs

The cost principles of OMB Circular A-87 are applicable. Indirect costs associated with management of Denali Commission funds are allowed at the rate established by Denali Commission at 5.00% for 2011 for Title 23 funds. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

www.whitehouse.gov/omb/circulars

Budget and Program Revisions

The Administrative Circular, OMB A-102 is applicable to transportation awards. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that the recipient will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost

overrun, project schedule delays, or changes in the project scope or changed site conditions.

Federal Single Audits

In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.” Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site: <http://harvester.census.gov/sac/>