



Denali Commission
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Denali Commission
Conference Sponsorship Guidelines
September 2008

The Denali Commission is an innovative federal-state partnership designed to provide critical utilities, infrastructure and support for economic development in Alaska by delivering federal services in the most cost-effective manner possible. In meeting our goals, the Denali Commission will sponsor various events that are consistent with our mission:

“The Commission will partner with tribal, federal, state, and local governments and collaborate with all Alaskans to improve the effectiveness and efficiency of government services, to develop a well-trained labor force employed in a diversified and sustainable economy, and to build and ensure the operation and maintenance of Alaska’s basic infrastructure.”

To receive a conference sponsorship from the Denali Commission, organizations *must* submit their request in writing. Verbal requests will not be considered. Written requests *must* include:

- a statement outlining how the sponsorship meets or enhances the Denali Commission’s mission.
- a statement outlining the benefits or advantages provided to the Commission through the sponsorship;
- a statement outlining how the funding will be used by the organization;
- a summary of other sponsorships provided or requested for the event;
- the amount of the request and expected total event budget;
- the organization’s target audience and number of attendees;
- additionally, on a separate page we must have 1) the name and title of the individual in charge of this sponsorship who can sign a contract for this funding at the recipient organization and 2) the name and title of the individual in the finance department at the recipient organization;
- we also need the name of the organization receiving the actual funds, their complete address, DUNS number and tax ID number.

Please indicate how this conference sponsorship will be publicly acknowledged by the recipient organization. Any publication or use of the Denali Commission’s name or write-up regarding the Denali Commission’s involvement in this event must have prior approval.

Any funds not expended or utilized for the express purpose detailed by the Commission must be returned to the Denali Commission. Conference sponsorships must only be used for the purposes for which they were provided.

We recommend organizations submit their requests at least six months prior to the event to allow for the time needed to process the request for approval. Conference sponsorships are intended for future events, not events that have already taken place. Please direct your requests and questions to:

Sharon Guenther Lind
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