

Memorandum

TO: FMS Finance / Accounts Payable
 Finance and Management Services
 Department of Health & Social Services

DATE: 8/10/2012

FROM: Nancy Miller
 Accountant III
 FMS/Facilities

PHONE #: 465-3942

SUBJECT: REQUEST FOR AGENCY JOURNAL ENTRY

JUSTIFICATION:

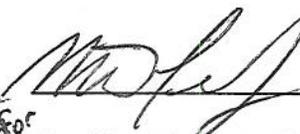
Moving expenditures on the Chalkyitsik Health Clinic from Grant 1024 to Grant 352-07. Grant 352-07 is expiring and once it expires these funds will be lost.

Financial Line	Amount	SY	Collocation Code	Program Code	Ledger Code	Account Code
1	-\$217,846.56	11	06259247		6910000	77121
2	\$217,846.56	11	06259246		6910000	77121
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Total \$0.00

I certify that the facts herein are correct and that this adjustment constitutes a legal transfer against available funds that I have been officially delegated authority and responsibility to expend.

Signature and Date

 8-10-12

Printed Name & Title: Jennifer Klein, Facilities Section Chief

Chalkyitsik Health Clinic

65C-11-268

		1	2	3	4	5	
	Grant Amount	\$1,622,065.00					
	Grant Balance	\$895,909.84					
352-07	AR 26132 70%						
1	06-25-9-246					\$1,140,388.00	1
2	10/10/11 Payment 1	\$102,795.88				\$1,037,592.12	2
3	01/06/12 Payment 2	\$63,093.10				\$974,499.02	3
4	04/13/12 Payment 3	\$33,973.57				\$940,525.45	4
5	07/18/12 Payment 4	\$308,446.05				\$632,079.40	5
6	08/09/12 AJE	\$44,055.39				\$588,024.01	6
7	08/09/12 AJE	\$27,039.90				\$560,984.11	7
8	08/09/12 AJE	\$14,560.10				\$546,424.01	8
9	08/09/12 AJE	\$132,191.17				\$414,232.84	9
10							10
11							11
12							12
13							13
14							14
15	1024-00 AR 26132 30%						15
16	06-25-9-247					\$481,677.00	16
17	10/10/11 Payment 1	\$44,055.39				\$437,621.61	17
18	01/06/12 Payment 2	\$27,039.90				\$410,581.71	18
19	04/13/12 Payment 3	\$14,560.10				\$396,021.61	19
20	07/18/12 Payment 4	\$132,191.17				\$263,830.44	20
21	08/09/12 AJE	(\$44,055.39)				\$307,885.83	21
22	08/09/12 AJE	(\$27,039.90)				\$334,925.73	22
23	08/09/12 AJE	(\$14,560.10)				\$349,485.83	23
24	08/09/12 AJE	(\$132,191.17)				\$481,677.00	24
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Miller, Nancy E (HSS)

From: Valliant, Josie (HSS)
Sent: Wednesday, August 08, 2012 2:07 PM
To: Frawley, Michael V (HSS); Miller, Nancy E (HSS)
Subject: FW: Grant Permanently Expiring this September

FYI

From: Nancy Merriman [<mailto:NMerriman@denali.gov>]
Sent: Wednesday, August 08, 2012 2:05 PM
To: Valliant, Josie (HSS)
Subject: Grant Permanently Expiring this September

Hi Josie, I wanted to be sure and alert you to the permanent expiration of a Denali Commission grant held by the State of Alaska DHSS.

The following grant must be fully expended (disbursed) by September 30, 2012:
352-07

This means that your SF270 Request for Reimbursement for funds on this award must be received by our office no later than September 14th in order for us to process the request and disburse the funds.

The US Treasury will rescind all funds left in that account on October 1st. If funds get rescinded, the Commission will not be in a position to replace those monies. So, even if you haven't received all final invoices, I recommend you request an advance based on anticipated expenses. Advances are common for federal grants. If reconciliation after September 30 reveals that the disbursement was too high, DHSS can refund money to the Commission.

Do you have progress reports on all projects under this grant to know if project managers expect to be on schedule and on budget at September 30th?

I noticed that the Chalkyitsik clinic progress report for the period ending June 30th shows \$217,846.56 charged against award 1024 instead of having all expenses incurred during this period charged against award 352, the one expiring this year.

If it's possible to journal those charges all to award 352 at this point, I recommend that. This project has about \$600,000 still to expend on award 352 by the end of September. If the \$217,846.56 could be charged against this award, it would lessen the weight of expending the remaining funds.

Also, I noted that DHSS hasn't requested disbursement of funds on award 352 or 1024 since February. It would be good to receive SF270s on these awards to reflect those actual expenditures you already incurred.

Thanks, Josie

Nancy Merriman
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