

ASCG
INCORPORATED
ENGINEERS • ARCHITECTS • SURVEYORS • PLANNERS

DEC 8 2003

December 4, 2003

City Of Emmonak
P.O. Box 9
Emmonak, AK 99581

ATTN: Doug Redfox, Mayor
Martin Moore, City Manager

RE: Emmonak Washeteria Building and AK State Fish & Game Building Pad

SUBJECT: Past Due and Recent ASCG Incorporated Invoices

Dear Doug and Martin:

As a follow up to ASCG Incorporated (ASCG) letter of November 12, we have not received a phone call to discuss the letter or payment of the following list of invoices. We would appreciate your immediate attention, communication and/or payment on these forwarded invoices. The invoices are by type of service and date of publication:

- **Materials, supplies, freight and equipment for completion of the Washeteria:**

10/14/03	4461 misc e	\$3,305.98
10/31/03	4461 misc f	\$1,875.73
11/4/03	4461 misc g	\$2,017.86
11/24/03	4461 misc h	<u>\$ 521.34</u>
	Total	\$7,720.91

The amount of \$7,720.91 was paid in advance by ASCG to ensure that the project would be completed in a timely manner because the City of Emmonak (EMK) did not have credit to purchase these items at the wholesalers. Without ASCG's assistance in purchasing items, EMK would have spent more labor hours waiting for the needed materials to complete the building and not been able to purchase the materials at wholesale prices.

- **Professional Management Services Rendered:**

10/8/03	446111	\$18,271.01
11/10/03	446112	<u>\$30,555.00</u>
	Total	\$48,826.01

Unpaid Original Contract Amount	\$10,021.89
Contract Amendment Work	\$38,804.12



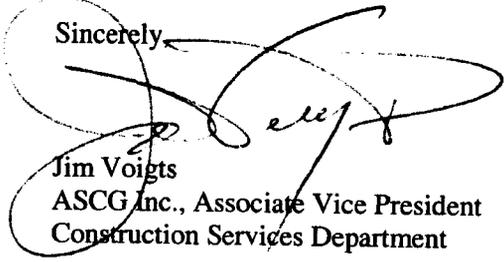
ASCG notified Martin Moore of EMK on September 27, 2003 that the management fees would exceed the amount of the original contract and that there would be an Amendment to the contract. That Amendment was forwarded to EMK on October 13 with an estimated amount of \$40,000 of additional cost to complete the project. The actual additional management cost was \$38,804.12 which was lower than the Amendment estimated amount. ASCG invested this additional time and effort throughout the project from August, 2002 through October 2003 to provide EMK with their request of services to complete the Washeteria and other projects. The November 12 letter outlines the additional services provided above and beyond the original contract scope.

• Professional Management Services Rendered on the Alaska Fish & Game Building Pad:			
9/20/03	461401		<u>\$10,280.00</u>
		Total	\$10,280.00

ASCG estimated, bid, received the documents for the contract, managed the project and closed out the project for EMK. EMK received \$85,304 for the construction of the building pad from the State of Alaska Fish and Game Department (F&G). The material to build the pad came out of the extra stockpile of gravel material purchased for the Washeteria project. Additionally, the Denali Commission's (DC) Washeteria funds paid the labor payroll and taxes for the work completed on this F&G building pad. Reducing EMK's equipment cost to haul the material and ASCG's management fee, EMK received net income of approximately \$65,024 from the sale of the gravel purchased by the DC funds for the Washeteria.

ASCG request EMK to review these invoiced amounts and make payment on the balances due. The project has been successfully completed and the Washeteria is serving the community of Emmonak. I will be calling both you Doug and Martin during the week of December 10 to discuss the project and these past due invoices.

Sincerely,



Jim Voigts
ASCG Inc., Associate Vice President
Construction Services Department

CC: Cindy Roberts, Denali Commission
Yuri Morgan, Denali Commission

ASCG