



State of Alaska
 Department of Labor & Workforce Development
 Division of Business Partnerships



**Denali Training Fund Program
 Quarterly Progress Report**

Funds for this project are provided by the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization:	Center For Employment Education
Name of Project:	Commercial Driver License Upgrade and Skills Refresher Training & Testing
Reporting Period:	April 1 - June 30, 2012
Contact Name:	Cheri Lipps
Contact Number:	(907) 278-3674

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.

Signed by:  Dated 7/31/2012

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor. Specific goals and objectives for this project are:

Objective	Recruit and train rural CDL holders for new On-Road System Class A or B CDL
Activity 1	Recruitment extended to 980 individuals
Activity 2	Enroll 88 participants. Instruction in pre-trip inspection and CDL driving. Road Testing for license for 88 participants. 10 of the 88 are Bonanza Fuel employees who will undergo a TSA background check for keeping HAZMAT endorsements current.
Responsible Staff	Cheri Lipps and certified instructors

Date Range	07/01/2011 - 06/20/2012
Expected Outcome	<ol style="list-style-type: none"> 1. 980 participants recruited 2. 88 participants enroll in training 3. 75 participant will complete training 4. 75 participants will be monitored after training for upgrading employment status or obtaining employment. 5. 44 participants expected to maintain employment for two quarters following training.
Measurement	Receive On- System Class A or B CDL; documented in participant files.

1) NARRATIVE OF SERVICES:

Provide a brief narrative of services provided this quarter by applicable Goal/Objective as listed above.

CEE traveled to Dillingham this quarter to provide training. In addition applicants from other communities traveled to Anchorage for training.

Activity	Target	Current Quarter	Number to Date
Recruited	980	1100	1110
Enrolled in Training	88	21	77
Completed Training	75	17	73
Entered Employment	44	17	73

2) ACCOMPLISHMENTS: SUCCESS STORIES:

Provide a narrative of participant successes resulting from participation in your program. *Please include photos in a digital format such as a JPEG in a separate document.*

This quarter we provided road testing in Dillingham as well as training with testing at our Anchorage training center. Most participants were very successful and a few struggled and were unable to pass. Those who were unable to pass did not have the previous experience necessary to pass the driving test for the class license they held. They discovered that there are significant rules and regulations required for professional drivers and need to gain additional experience before attempting this road test at a later date.

We continued to assist current applicants to complete missing information for potential eligibility as space allowed or cancellations occurred.

Ongoing training was conducted for individual appointments for participants who traveled to Anchorage. Training for these participants is on an individual one-on-one instructor appointment only basis. Appointments were scheduled through the end of the grant cycle in June 2012.

3) PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next quarter.

This was the final quarter of the grant.

4) ON TIME AND ON BUDGET:

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

All activities were as anticipated and as projected within our budget.

Testing was conducted in Dillingham for 9 individuals May 31 – June 3, 2012.

5-Hour training with testing were on-going in Anchorage.

We identified a reserve balance in the Travel budget. The airfare for a majority of participants has been well below the anticipated budget. This has been partially due to the time of year.

Also the majority of participants have not submitted reimbursement requests for meals or daily transportation as they have felt the amount was insignificant compared to the cost of the training/testing being offered.

All of this combined with careful planning has lowered a number of the travel line item costs.

Please email the completed report to Julie Frizzell, Program Coordinator:
julie.frizzell@alaska.gov.