



## DENALI TRAINING FUND Monthly Report of Project Activities



Department of Labor and Workforce Development  
Employment Security Division  
Alaska Workforce Investment Office

### PROGRESS REPORT

**NAME OF ORGANIZATION:** Center For Employment Education (CEE)  
**NAME OF PROJECT:** Two-Week Fast Track CDL A Driver Training  
**REPORT PERIOD:** February 1, 2003 - February 28, 2003

#### **PROJECT ACTIVITIES AND ACCOMPLISHMENTS:**

Briefly describe the grant activities undertaken during the period and any accomplishments achieved.

In February, CEE staff continued to recruit new students for this grant. Faxes and e-mails of CEE's recruitment flyer were sent to rural entities to include: Regional Corporations, Tribal Councils, Traditional Councils, Native Communities, Indian Associations, Peer Workers, ANCET, TERO, WIA, DVR, Public Assistance, Job Centers, and Employment Offices reminding them that this training was still continuing. Complete Denali/CEE application packets were sent to individuals and entities that requested a packet.

Due to uncooperative weather conditions (freezing rain), 4 intended student's flights were cancelled from their villages. Since the classroom portion of training is the first 3 days and then students move on to the driving range to start learning driving, it was decided that if the 4 students could make it to Anchorage by that 4th day, we could start a new class with just them without disrupting the flow of training. 3 of the 4 students were able to make it in. The first group of 8 students began class 2/10/03 and ended 2/21/03. The second group of students began class 2/13/03 and ended 2/25/03.

#### Results for the February class:

- 11 students were enrolled in training
- 11 students successfully completed training (4 students had to stay one extra day each to successfully complete all training objectives)
- 11 students received a Class A CDL
- 01 student never made it to training due to bad weather in his village
  
- 01 student stayed an extra day in order to get his passenger bus endorsement. This was additional training requested by/paid for by Metlakatla Indian Community since they also want to hire this student as a bus driver in addition to his CDL employment.

Pictures taken during this class are attached.

**PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next month.

In the month of March 2003, class is scheduled for 3/10/03 - 3/21/03 with an anticipated 12 students attending this class.

**PROBLEMS, DELAYS OR CONCERNS EXPERIENCED:**

Are the grant activities progressing as planned? If not, what is the cause? Identify if there are any areas the Alaska Workforce Investment Office can provide assistance.

Problems encountered this month had to do with extremely bad weather conditions in both Anchorage/Palmer and the villages. It seemed that everywhere was having freezing rain, cancelled flight, auto accidents, etc.

February classes were slightly staggered to allow those students whose flights were cancelled to begin training 3 days later than the first group that started, thus keeping our training schedule on track. Grant activities are progressing as planned. Only a few students to date have entered employment, since most of the projects they will be working on do not begin until March-April 2003.

**POSSIBLE PROBLEM RESOLUTIONS AND TIMEFRAMES:**

For any problems identified, describe how you will resolve them and how long it will take.

February classes were slightly staggered to allow those students whose flights were cancelled to begin training 3 days later than the first group that started, thus keeping our training schedule on track.

Certification: I certify that the above information is true and correct and in accordance with the terms and conditions of the agreement.

Kathy Tumacder, Recruitment & Admissions Manager  
Name and Title

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Signature

4/04/03  
Date