

**Denali Commission Quarterly
Project Narrative and Funds Disbursement Request**

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. Reporting Period: 1st Quarter 2005

Grant #: 06-4-C-5022 Amount of Funds Requested \$ _____

1. What is the status of the project; include portions completed?

We have begun construction on phase #1, and are approaching completion of that phase. We hope to move offices and begin phase #2 by the end of April. Phase #2 will complete the work upstairs. Phase #1 & #2 represent about two-thirds of the total work to be done.

2. Is the project on schedule; if not, how will this be dealt with?

The project is not on the original schedule, but is on the revised schedule proposed by the contractor (Knight Construction) when the bid was accepted.

3. Is the project on budget; if not, how will this be dealt with?

The project is emphatically not on the original budget. We have achieved some savings (the dentist donated some equipment, and we were able to get cabinets for \$10,000 instead of the budgeted \$35,000), but the construction costs will be over 100% greater than projected.

We plan to do additional fundraising, and otherwise, we will have to pay the difference out of clinic reserves.

4. Other comments/problems and solutions:

We are hitting the usual minor snags associated with construction – some supplies and equipment is taking longer to get here than expected, etc. Richard Knight moved up some of the work that should have occurred in phase #4 in order to more efficiently use his out-of-town plumber, so we are currently storing some archived medical and financial records in a locked moving van in the parking lot of the clinic. This actually will help, since those records have to be moved upstairs when phase #1 is done, and the easiest way to do that is to load them in a truck and drive them to the upper entrance.

We have been able to continue offering dental services using a converted “holding” room. While this slightly limits our emergency capacity, and definitely inconveniences the public health nurse, who used to use that room when she came on her quarterly visits (we have found other accommodation for her), the revenue that we are bringing in by being able to offer some dental services will help offset the additional cost of construction.

**Denali Commission
Quarterly Project Financial Report**

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service
Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. Reporting Period: 1st Quarter 2005

Grant #: 06-4-C-5022

Please include the following information:

(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined
The total project budget we submitted in our application was \$440,000. The current budget is \$771,000.

2. The total project expenditures as of the end of the most recent quarter
We have expended \$23,827 so far on dental equipment and cabinetry, and \$28,500 on Architectural/Engineering fees, for a total of \$52,237 in total project expenditures.

3. The total amount of Denali Commission funds committed to the project
Denali Commission has committed \$100,000 to this project.

4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period
We have not yet expended any Denali Commission funds for the project as of the end of this reporting period.

5. The percentage of expenditures to the total budget
Denali expenditures – 0% of total budget.
Total expenditures to date – 12% of original total budget, 7% of revised total budget.

6. Project Performance Analysis (use PPA form on page 2 of 641)
I don't understand this.

Project Schedule:

Show the project schedule with milestone dates for design and construction.

Project Timeline:

First Clinic Projects Fundraising Letter –	completed April, 2003
Master Plan –	completed September, 2003.
Board Notice-to-Proceed –	completed September, 2003.
Letters of Inquiry to Rasmuson Foundation, Murdock Foundation –	completed September, 2003

Attachment G

Creation and initial funding of Capital Projects reserve account –	completed September, 2003.
Presentation to City Council to request support –	completed October 14, 2003.
Schematic Design –	completed October 31, 2003.
Proposals to Rasmuson Foundation, Murdock Foundation –	completed by October 31, 2003.
First Clinic Renovation Fundraiser –	held November 22, 2003.
Design Development Document –	completed December 7, 2003.
Proposal to City of Unalaska for renovation funding –	completed December, 2003.
Construction Documents –	completed February 7, 2004.
Second Clinic Projects Fundraiser Letter –	completed February 28, 2004.
Bidding –	finished by March 31, 2005.
Third Clinic Projects Fundraiser Letter	sent by April 30, 2005.
Construction –	finished by June 30, 2005.
Closeout and Occupancy –	finished by July 15, 2005.

Form 641A

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. **Reporting Period:** 1st Quarter 2005

Grant #: 06-4-C-5022

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Construction Budget (Hard Costs)	\$250,000	Bid was \$580,779 for const. hard costs	June 30, 2005	Phase #1 5/8ths done.
Totals:	\$250,000	\$0		

Sonia Handforth Kome
Signature:

3-28-05
Date:

Sonia Handforth Kome
Print Name and Title:

Form 641B