

Attachment F

**Denali Commission Quarterly
Project Narrative and Funds Disbursement Request**

Project Name: **Tundra Women New Facility Concept Design**

Agency: Tundra Woman Coalition

Reporting Period: 04/01/09-05/30/09

Grant #: 06-4-C-5085

Amount of Funds Requested **\$64,295.06**

1. What is the status of the project; include portions completed?

The project is in the design phase with USKH, the design has been completed to the 100% of the Schematic Design Phase and Schematic Cost Estimate.

As of 5/29/09, **\$694,800** of this grant has been spent on the concept designs of the new facility. This is 100% of the total amount awarded through this grant.

2. Is the project on schedule; if not, how will this be dealt with?

Current work activities are centered on value engineering the building design and program to fit the available funds. As shown in the Architect's services rendered for April 2009, they completed the Security and Foundation Redesign phases. 100% Construction Documents were submitted to TWC. USKH submitted the Approval to Construct System Modification Application and the Approval to Construct Wastewater System Modification Application to DEC. USKH began Construction Administration on a T & M basis.

3. Is the project on budget; if not, how will this be dealt with?

Currently our project manager, design team and contractor are exploring value engineering and cost reduction options to bring the project cost within the available funding.

4. Other comments/problems and solutions:

No comments or problems at this time. We are working on getting all the funds for the construction of the new facility.

Attachment G

**Denali Commission
Quarterly Project Financial Report**

Project Name: Tundra Women New Facility Concept Design

Agency: Tundra Woman Coalition

Reporting Period: 04/01/2009-5/30/2009

Grant #: 06-4-C-5085

Please include the following information:

(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined - **\$10,740,398**
2. The total project expenditures as of the end of the most recent quarter - **\$1,677,589.94**
3. The total amount of Denali Commission funds committed to the project - **\$694,800.00**
4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period - **\$694,800.00**
5. The percentage of expenditures to the total budget – **0.16%**
6. Project Performance Analysis (use PPA form on page2 of 641)

Please see next page.

Project Schedule:

Show the project schedule with milestone dates for design and construction.

- April 2009, they completed the Security and Foundation Redesign phases.
- 100% Construction Documents were submitted to TWC.
- USKH submitted the Approval to Construct System Modification Application and the Approval to Construct Wastewater System Modification Application to DEC.
- USKH began Construction Administration on a T & M basis.
- USKH currently responding to the State Fire Marshall's review comments with the "goal" of obtaining the approved plan review shortly.

**Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form**

Project Name: Tundra Women New Facility Concept Design

Agency: Tundra Woman Coalition

Reporting Period: 04/01/2009-5/30/2009

Grant #: 06-4-C-5085

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date: As of 05/30/2009	Scheduled Completion Date:	Actual Work Performed:
New Facility Concept Design Grant	\$694,800	\$694,800	3/31/2010	Architecture, Engineering, Land Survey and Planning Company (USKH Inc.) was contracted by TWC to make the concept design of the new facility in Bethel, AK for the new shelter. See attached Invoices
Totals:	\$694,800	\$694,800		


Signature:

May 27, 2009
Date:

Arllen P. Fazzini – Finance Administrator
Print Name and Title:

Form 641B

Close-out Report Narrative

Background

Tundra Women's Coalition is a domestic violence emergency shelter and advocacy organization located in Bethel, Alaska. Their program currently includes a 22 bed shelter, a children's advocacy center, administrative offices, a Legal Advocacy program, a Community Education Program with a village outreach component, a program called Teens Acting Against Violence and a Children's Program. Additional information about Tundra Women's Coalition can be found at www.twcpeace.org.

Activities

The funds utilized from this Financial Assistance award were primarily utilized to complete the design of the new facility. USKH as the Architectural and Engineering firm completed the 100% design documents on April 21, 2009. At the 65% design stage, Collins Construction was selected to be the Construction Contractor and participated as a member of the project team from the 65% design to the 100% design stage. Using this teaming arrangement, Collins was able to provide valuable and value based input during design completion. The net result of this process resulted in a 100% cost estimate for construction only .35% higher than at 65%. Yes, you read that right, only .34%. Collins Construction was selected using a Best-Value Selection process for the project.



Construction started on May 14, 2009 with site clearing and grading, excavation and fill, installation of underground insulation and final grading in preparation for pile driving. Pile driving started on June 5, 2009 and the main floor structure up to plywood sub-floor is expected to be complete the first week of July. Overall, Collins Construction is planning completion of the main building by December of 2009. Final site work for the project is planning for completion in Summer of 2010 once TWC is able to move to the new facility and the old shelter is moved out of the way.



Cost Containment

Cost containment for the project has been implemented throughout the design and bidding process and has been effectively managed by our project manager, John Conway of the Conway Management Group, LLC. As construction begins, the project construction costs are still within budget and it is expected that they will remain so.

Project Outcomes

This project is a huge benefit to all communities of the Delta Region. With this project our communities now have stable, solid and safe shelter to stay. With the new and bigger shelter building we can now accommodate/protect more women and children who are victims of domestic and sexual abuse.

Problems Encountered

The only major issue encountered during the design and start of construction was the requirement of the City of Bethel Fire Department that a 20 wide fire lane be provided behind the building for fire truck access. This was able to be accommodated with a minimum impact to the project by moving the building 10 feet further to the south to accommodate the requirement. Thankfully, there was enough room on the site.

Conclusions and Recommendations

Given that the primary use of funds for this part of the project was the design, our recommendation for other grant recipients in a similar situation, is to consider and use a design process where the contractor is selected and joins the project team at the 65% design stage or earlier. To make this process work well, hire a project manager experienced in this delivery method. This delivery method worked very well to assist the project team in keeping the project within budget as the design was completed.



Tundra Women's Coalition

P.O. Box 2029

Bethel, Alaska 99559

Tel No (907) 543-3444, Fax No (907) 543-3752

"Working Together For A Brighter Future"

TWC New Facility Concept Design

STATE OF ALASKA DENALI COMMISSION GRANT NO: 06-4-C-5085.

Report for the Period of August 1, 2008 to June 30, 2009

Breakdown for this Grant as Follows:

A. Freight :	\$	-
B. Labor:	\$	-
C. Material:	\$	468,844.00
D. Other: (Construction Etc.) :	\$	479,550.00
E. Planning and Design	\$	720,895.94
F. Project Administrator/Overhead	\$	<u>8,300.00</u>
TOTAL EXPENDITURES TO DATE >>>	\$	<u>1,677,589.94</u>

Prepared by:

Arllen P. Fazzini, Finance Department

Date: June 5, 2009

State of Alaska
Office of the State Fire Marshal
Plan Review

This is to certify that the plans for this building were reviewed by the *State Fire Marshal* on May 13, 2009 for conformance with AS 18.70.010 -- 100; 13 AAC 50.027.

This certificate shall be posted in a conspicuous place on the premises named Tundra Womens Coalition DV Shelter and shall remain posted until construction is completed.

NOTICE: Any changes or modifications to the approved plans **must** be resubmitted for review by the *State Fire Marshal*.

Plan Review #: 2009Anch1172 By: 

Authority: AS 18.70.080
Form: 12-741
(6/01)

Chris Grooms
Plans Examiner

Full Plan Review Pending FAS/FSS

Tundra Womens Coalition
 TWC New Facility Concept Design
 STATE OF ALASKA DENALI COMMISSION GRANT NO: 06-4-C-5085.
 Report for the Period of August 1, 2008 to June 30, 2009

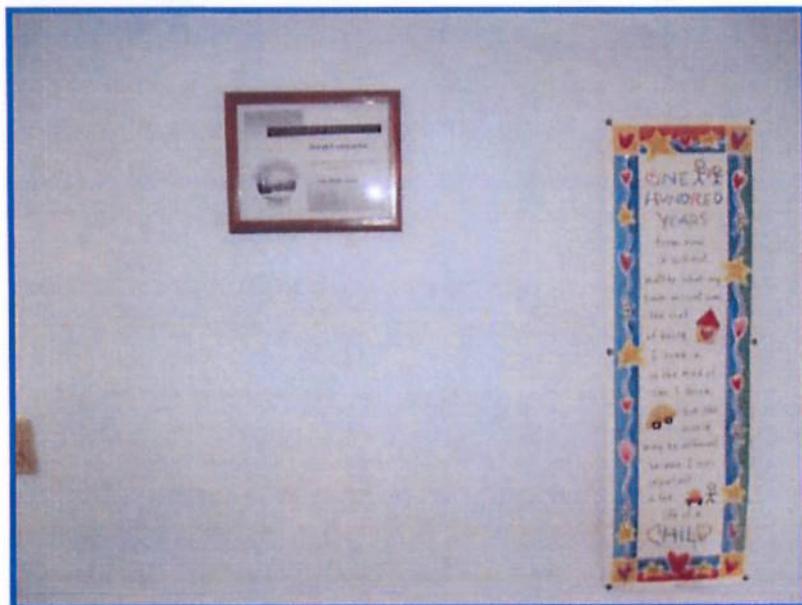
Description	Payment Check No.	Other Funding Sources	DENALI COMMISSION GR#06-4-C-5085	Total
Invoice 1 USKH Invoice for Planning and Design Concept	Check No. 9970	\$ -	\$ 97,226.50	\$ 97,226.50
Invoice 2 USKH Invoice for Planning and Design Concept	Check No. 9938	\$ -	\$ 45,470.00	\$ 45,470.00
Invoice 3 USKH Invoice for Planning and Design Concept	Check No. 9755	\$ -	\$ 27,536.54	\$ 27,536.54
Invoice 4 USKH Invoice for Planning and Design Concept	Check No. 10135	\$ -	\$ 28,826.85	\$ 28,826.85
Invoice 5 USKH Invoice for Planning and Design Concept	Check No. 10321	\$ -	\$ 79,787.25	\$ 79,787.25
Invoice 6 USKH Invoice for Planning and Design Concept	Check No. 10441	\$ -	\$ 166,842.50	\$ 166,842.50
Invoice 7 USKH Invoice for Planning and Design Concept	Check No. 10468	\$ -	\$ 37,151.55	\$ 37,151.55
Invoice 8 USKH Invoice for Planning and Design Concept	Check No. 10504	\$ -	\$ 26,996.00	\$ 26,996.00
Invoice 9 USKH Invoice for Planning and Design Concept	Check No. 10657	\$ -	\$ 34,012.75	\$ 34,012.75
Invoice 10 USKH Invoice for Planning and Design Concept	Check No. 10668	\$ -	\$ 86,655.00	\$ 86,655.00
Invoice 11 USKH Invoice for Planning and Design Concept	Check No. 10832	\$ 26,095.94	\$ 64,295.06	\$ 90,391.00
Invoice 12 Collins Construction, Inc. - Inv. For Materials & Construction	Pending, waiting for the funds	\$ 948,394.00	\$ -	\$ 948,394.00
Project Administrator/Overhead for City of Bethel for applying and managing one grant for this project (CDBG Grant)		\$ 8,300.00	\$ -	\$ 8,300.00
TOTAL AMOUNT OF EXPENDITURES TO DATE >>		\$ 982,789.94	\$ 694,800.00	\$ 1,677,589.94

APF



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3 inches of foam has been laid down and sand fill has been added to the site

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"Sheep's Foot" Compactor on site compacting material.

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Site preparation looking West.

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Site preparation looking East.

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NW Corner of site, up to grade.

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Site Excavation

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Site Excavation begins.

Tundra Women's Coalition