



**Denali Commission**  
Office of Inspector General  
Anchorage, AK 99501

July 10, 2015

Ms. Sara Fisher-Goad, Executive Director  
Alaska Energy Authority  
813 W. Northern Lights Blvd  
Anchorage, Alaska 99503

Dear Ms. Fisher-Goad,

We have scheduled a final audit of the Ruby Rural Power System Upgrade Award Number 1199, awarded to the Alaska Energy Authority (AEA). The audit will cover the award performance period, 9/1/2009 through 9/30/2014, through the award close-out 3/5/2015. The purpose of the final audit is to determine whether:

- costs incurred under the award were allowable, allocable, and reasonable;
- the power system is working and delivered as intended; and
- the method chosen for obtaining construction services was effective and efficient.

The auditors will call to arrange a mutually accepted time and location to hold our entrance conference with you or your designated representatives, where we will discuss in greater detail our objectives, scope, and methodology, as well as answer questions you may have regarding the audit. Our goal is to hold this meeting and conduct fieldwork in the later part of July 2015. We request the presence of key personnel and that the basic documents listed in the enclosure be provided at the entrance conference. We may request access to any contractor and consultant records and personnel; the auditor will determine whether access is necessary after reviewing any contracts, consulting agreements, and other supporting documentation available at AEA offices.

The auditors will require working space and access to a copy machine. We estimate site work will take 1–2 weeks.

If you have questions regarding this audit, please call Gillian Brinkman at (907) 271-1779, or either Chris Kapek or me at (206) 220-7970.

Regards,



David Sheppard  
Acting Inspector General, Denali Commission

Enclosure

cc: Joel Neimeyer, Federal Co-chair, Denali Commission  
Corrine Eilo, Chief Financial Officer, Denali Commission  
Jay Farmwald, Director of Programs, Denali Commission

### List of Basic Documents

1. A copy of the signed award, including all attachments, terms, modifications, and other pertinent data.
2. All correspondence between the Denali Commission and AEA or its contractors relating to the award, including letters, meeting memorandums, reports, calls, and approvals of specific costs or actions.
3. All reports and documents submitted to the Denali Commission in accordance with award terms.
4. AEA organization charts, policy and procedure manuals, and chart of accounts relevant to the award.
5. A listing of all AEA employees working on or charging time to the award.
6. All contractual agreements between AEA and its project contractors or consultants, subgrantees, or other third parties to the award as well as all amendments, modifications, and change orders.
7. All performance-related documents including internal and external progress assessments and evaluations, notices to proceed, and certificates of final inspection and acceptance.
8. Copies of prior audit reports, including A-133 single audits and those by other public accountants or government agencies.
9. Copies of all prior internal or management reports.
10. A listing of nonexpendable property purchased with award funds or furnished by the government, including current location and condition.